WORLD HEALTH ORGANIZATION

ORGANISATION MONDIALE DE LA SANTÉ

REGIONAL OFFICE FOR THE WESTERN PACIFIC
BUREAU RÉGIONAL DU PACIFIQUE OCCIDENTAL

<u>REGIONAL COMMITTEE</u>

Eighteenth Session
Taipei
13-19 September 1967

TECHNICAL DISCUSSIONS

WPR/RC18/TD2
3 July 1967

ORIGINAL: ENGLISH

PROCEDURES AND TECHNIQUES FOR THE TECHNICAL DISCUSSIONS

The topic of the Technical Discussions held in connexion with the eighteenth session of the Regional Committee for the Western Pacific is:

"The Integration of Maternal and Child Health and
Family Planning Activities in the General Health
Services".

This subject was selected by the Committee at its seventeenth session. Working papers have been prepared and will be presented as documents WPR/RC18/TD4 and WPR/RC18/TD5.

1.   PROCEDURES

1.1 <u>Suggested preparation for those who will join the Technical Discussions</u>

Each person joining the Technical Discussions will be requested to present a brief (two- or three-minute) statement giving examples of some of the more important ways by which maternal and child health services and family planning have been integrated into the general health services in their respective countries. They will also be asked to present two or three questions or problems connected with the topic of the Technical Discussions which can be considered for discussion. These statements will be requested at the first group discussion meeting following the first plenary session on Friday, 15 September 1967 (see documents WPR/RC18/TD1 and WPR/RC18/TD3, item 3).

1.2 <u>Leadership for the Technical Discussions</u>

According to resolution WP/RC11.R11, adopted by the Regional Committee at its eleventh session, the Chairman of the Technical

Discussions is selected by the Regional Director in consultation with the Chairman of the Committee.

The Chairman of the Technical Discussions will chair the plenary sessions of the discussions. Rapporteurs for the plenary sessions and chairmen and rapporteurs of discussion groups will be selected and briefed by him in consultation with the Secretariat.

1.3 Pattern

The procedural pattern for the Technical Discussions this year will include plenary sessions and discussion groups.

A programme giving details of the sessions planned is contained in document WPR/RC18/TD1.

The plenary sessions will be held in the Conference Hall. The room assignments for the group discussions will be announced at the first session of the Technical Discussions.

1.4 Reports and presentation

At the conclusion of each period of discussion in plenary and group meetings, the rapporteurs will submit a brief written summary of the deliberations to the Secretary of the Technical Discussions. This summary may include any recommendations that participants would like to have considered during the final session of the Technical Discussions.

2.   TECHNIQUES

2.1 Open discussions

In order to make full use of the experience and collective wisdom available, a free exchange of ideas and information will be encouraged.

2.2 Group discussions

In an effort to facilitate the exchange of ideas and information and to encourage an informal atmosphere, representatives will be divided into three discussion groups. As far as possible each discussion group will be of the same size and representatives from the same country or territory will be placed in different groups. An exception to this will be that one group will be French-speaking. This does not mean, however, that all French-speaking representatives will be placed in this group. Those having a knowledge of English may be assigned to another group while English-speaking representatives with some knowledge of French may be placed in the French-speaking group.

2.3 Co-ordination Committee

In the interest of efficiency and co-ordination, the Chairman of the Technical Discussions will organize a co-ordination committee.

This committee will consist of the Chairman, the rapporteurs of the plenary sessions, chairmen and rapporteurs of the discussion groups and members of the Secretariat.

2.4 Languages

The working languages of the Technical Discussions are the same as those of the Regional Committee, i.e., English and French

2.5 Evaluation

A part of the last plenary session will be devoted to the evaluation of the Technical Discussions. The purpose of this evaluation will be to appraise the usefulness of the discussions to those participating and the effectiveness of the techniques used. Those helping to evaluate the discussions will be requested to give suggestions for improving them in the future.

2.6 Recording and final report

The proceedings of both general sessions, including a summary of the group discussion reports, will be prepared as the final report of the Technical Discussions. The report will be presented by the Chairman of the Technical Discussions to the Regional Committee and will form an annex to the Committee report.