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**SPECIAL PROGRAMME OF RESEARCH, DEVELOPMENT
AND RESEARCH TRAINING IN HUMAN REPRODUCTION:
MEMBERSHIP OF THE POLICY AND
COORDINATION COMMITTEE**

The Policy and Coordination Committee (PCC) is the governing body of the Special Programme of Research, Development and Research Training in Human Reproduction. It has a total of 32 members, in four categories. Category 2 membership is composed of 14 Member States elected by the WHO regional committees for three-year terms. Under this category, the Western Pacific Region has been allocated three members. The term of one Member State, Cambodia, will expire on 31 December 2002. The Regional Committee is requested to select one Member State to represent the Region under Category 2, for a three-year term effective 1 January 2003.

The structure and functions of the Policy and Coordination Committee are defined in Annex 1.

There are 32 members in four categories, as follows:

- (1) Category 1 (largest financial contributors) is composed of 11 government representatives from the countries that were the largest financial contributors to the Special Programme in the previous biennium.
- (2) Category 2 (countries elected by the WHO regional committees) is composed of 14 government representatives from Member States elected by the WHO regional committees for three-year terms according to population distribution and regional needs. In electing members, the regional committees are asked to take into account a country's financial and/or technical support to the Special Programme as well as its interest in the fields of family planning, research and development in human reproduction and fertility regulation, as demonstrated by national policies and programmes. The Western Pacific Region has been allocated three members.
- (3) Category 3 (other interested Cooperating Parties) is composed of two members elected by PCC for three-year terms from the remaining Cooperating Parties.
- (4) Category 4 (Permanent Members) is composed of the Co-sponsors of the Special Programme and the International Planned Parenthood Federation (IPPF), who are permanent members.

Members of PCC under categories 2 and 3 may be re-elected.

In 2002, the status of Member States from the Western Pacific Region elected by the Regional Committee under Category 2, is as follows:

Member	Year elected	Term of office
Cambodia	2000	1 January 2001 – 31 December 2002
Papua New Guinea	2000	1 January 2001 – 31 December 2003
Viet Nam	2001	1 January 2002 – 31 December 2004

The terms of past and present Member States from the Western Pacific Region under Category 2, from 1986 onwards, are shown in Annex 2.

It will be noted that the term of Cambodia will expire on 31 December 2002.¹ In order to fill this vacancy under Category 2, it will be necessary for the Regional Committee to elect, at its fifty-third session, one Member State from the Western Pacific Region, for the period 1 January 2003–31 December 2005.

The Regional Committee is thus requested to elect one Member State under Category 2 for a three-year term, effective 1 January 2003.

¹ Cambodia was elected to serve the unexpired portion of the term of China upon its renunciation of Category 2 membership, after 31 December 2000, in favour of its Category 1 membership.

ANNEX 1

2. POLICY AND COORDINATION COMMITTEE (PCC)¹

The Policy and Coordination Committee (PCC) is the governing body of the Special Programme.

2.1 Functions

PCC shall, for the purpose of coordinating the interests and responsibilities of the parties cooperating in the Special Programme, have the following functions:

- 2.1.1 To review and decide upon the planning and execution of the Special Programme. For this purpose it will keep itself informed of all aspects of the development of the Special Programme and consider reports and recommendations submitted to it by the Standing Committee referred to in Section 3 of the Memorandum on the Administrative Structure of the Special Programme of Research, Development and Research Training in Human Reproduction (hereinafter called the Standing Committee), the Executing Agency and the Scientific and Technical Advisory Group referred to in Section 4 of this Memorandum (hereinafter called STAG).
- 2.1.2 To review and approve the plan of action and budget for the coming financial period prepared by the Executing Agency and reviewed by STAG and the Standing Committee.
- 2.1.3 To review the proposals of the Standing Committee and approve arrangements for the financing of the Special Programme.
- 2.1.4 To review proposed longer-term plans of action and their financial implications.
- 2.1.5 To review the annual financial statements submitted by the Executing Agency, and the audit report thereon submitted by the External Auditor of the Executing Agency.

¹ The following is an excerpt from the Memorandum on the Administrative Structure of the Special Programme of Research, Development and Research Training in Human Reproduction (Document HRP/1988/1).

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- 2.1.6 To review periodic reports that will evaluate the progress of the Special Programme towards the achievement of its objectives.
- 2.1.7 To review and endorse the selection of members of STAG by the Executing Agency in consultation with the Standing Committee.
- 2.1.8 To consider such other matters relating to the Special Programme as may be referred to it by any Cooperating Party.

2.2 Membership

PCC shall consist of 32 members from among the Cooperating Parties as follows:

- 2.2.1 Largest financial contributors: 11 government representatives from the countries that were the largest financial contributors to the Special Programme in the previous biennium.
- 2.2.2 Countries elected by the WHO regional committees: 14 government representatives from Member States elected by the WHO regional committees for three-year terms according to population distribution and regional needs, distributed as follows:

Africa	4
Americas	2
South-East Asia	3
Europe	1
Eastern Mediterranean	1
Western Pacific	3

In these elections due account should be taken of a country's financial and/or technical support to the Special Programme as well as its interest in the fields of family planning, research and development in human reproduction and fertility regulation, as demonstrated by national policies and programmes.

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- 2.2.3 Other interested Cooperating Parties: two members elected by PCC for three-year terms from the remaining Cooperating Parties.
- 2.2.4 Permanent members: the Co-sponsors of the Special Programme, and the International Planned Parenthood Federation.

Members of PCC in categories 2.2.2 and 2.2.3 may be re-elected.

2.3 Observers

Other Cooperating Parties may be represented as observers with the approval of the Executing Agency, after consultation with the Standing Committee. Observers attend sessions of PCC at their own expense.

2.4 Operation

- 2.4.1 PCC shall meet at least once a year, and in extraordinary sessions if required, subject to the agreement of the majority of its members. The Executing Agency shall provide the Secretariat.
- 2.4.2 PCC shall elect each year from among its members, a chairman, a vice-chairman and a rapporteur.
- 2.4.3 The Chairman shall:
- convene and preside over sessions of PCC; and
 - undertake such additional duties as may be assigned by PCC.
- 2.4.4 Subject to any special arrangements as may be decided upon by PCC, members of PCC shall make their own arrangements to cover the expenses incurred in attending sessions of PCC.

2.5 Procedures

- 2.5.1 In its proceedings, PCC shall, be guided *mutatis mutandis* by the Rules of Procedure of the World Health Assembly.

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- 2.5.2 In consultation with the Chairman, the Secretariat shall prepare an annotated provisional agenda for each session.
- 2.5.3 A report, prepared by the Rapporteur, with the assistance of the Secretariat, shall be circulated as soon as possible after the conclusion of the session for the subsequent approval of participants.

ANNEX 2

PCC CATEGORY (2) MEMBERS, 1986-2003

Country	Year Elected	Term of Office
Cambodia	2000	1 January 2001 – 31 December 2002
China*	1999	1 January 2000 – 31 December 2002
Fiji	1992	1 January 1993 – 31 December 1995
Japan**	1995	1 January 1996 – 31 December 1998
Malaysia	1998	1 January 1999 – 31 December 2001
New Zealand	1994	1 January 1995 – 31 December 1997
Papua New Guinea	2000 1990	1 January 2001 – 31 December 2003 1 January 1991 – 31 December 1993
Philippines	1987 1993	1 January 1988 – 31 December 1990 1 January 1994 – 31 December 1996
Republic of Korea	1986 1997	September 1986 – 31 December 1987 1 January 1998 – 31 December 2000
Singapore	1986 1989 1996	September 1986 – 31 December 1988 1 January 1990 – 31 December 1992 1 January 1997 – 31 December 1999
Tonga	1988	1 January 1989 – 31 December 1991
Viet Nam	1986 1986 1991 2001	September 1986 – 31 December 1986 1 January 1987 – 31 December 1989 1 January 1992 – 31 December 1994 1 January 2002 – 31 December 2004

* Renounced its membership after 31 December 2000 in view of its Category 1 membership.

**Category 1 member