

## **Matters emanating from the Agile Member States Task Group on Strengthening WHO's Budgetary, Programmatic and Financing Governance**

### **Proposed methodology for costing new initiatives/programmes**

1. Pursuant to the deliberations of the Agile Member States Task Group (Task Group) which led to the adoption of decision EB153(3) in 2023, the present document describes the Secretariat's costing methodology in support of the recommendation of the Task Group regarding "new initiatives or programmes"<sup>1</sup> that have not already been included in the WHO programme budget and which meet specific criteria, described below. For those initiatives that would be subject to additional scrutiny, the Secretariat would need to undertake a costing process, defined by the Secretariat and presented here. Additionally, the Secretariat is requested to submit the costing template, along with further details on the new initiative, to the first session of the Health Assembly following the announcement of the new initiative or programme, as well as to have the initiative listed in the next version or update of the programme budget in a dedicated section for new initiatives and programmes.

### **DEFINITIONS AND SCOPE OF NEW INITIATIVES/PROGRAMMES THAT ARE SUBJECT TO DEVELOPMENT AND SUBMISSION OF THE PROPOSED COSTING**

2. In May 2023, Member States established the scope governing the implementation of the subject recommendation:<sup>2</sup>

- definition of new initiatives/programmes:
  - (a) an initiative/programme is defined as new if not already costed in the programme budget, and if the Director-General or Secretariat introduces it with a new remit or purpose and/or proposes to feature in it the establishment of a new facility requiring infrastructure, especially in a new location;<sup>3</sup> and
- definition of new initiatives or programmes that are subject to additional costing:
  - (a) the initiative's/programme's notional expected lifespan is 10 years or more; and

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<sup>1</sup> As defined in document EB153/4, Annex 1, paragraph 6.

<sup>2</sup> See document EB153/4, paragraphs 4 and 5.

<sup>3</sup> See also document EB152/34 (functional area 6, Programme budget, activity 39).

(b) its annual budgetary impact is US\$ 10 million or more; or the initial investment upon announcement is US\$ 10 million or more, regardless of the financing source.

3. The costing template to be used for those new initiatives or programmes meeting the selection criteria noted above is shown in the Annex to the present document.

## ANNEX

### COSTING TEMPLATE

<b>A. General information</b>	
<b>1.</b>	<b>Title of the proposed initiative or programme:</b>
<b>2.</b>	<b>Estimated time frame of the proposed initiative/programme, including expected timeline for its launching:</b> <i>Please insert the estimated implementation time frame for the proposed new initiative/programme. Selection criteria: (a) lifespan 10 years or more; and (b) annual budget of US\$ 10 million or more, or initial investment (upon announcement) of US\$ 10 million or more, regardless of the financing source. Please also indicate the expected time frame for it to be launched/operational.</i>
<b>3.</b>	<b>Sunsetting clause: please describe if or when this new proposed initiative/programme must be stopped or discontinued</b> <i>Please include the main considerations to be taken into account for stopping this new proposed initiative/programme, e.g. specific objectives of the initiative/programme have been reached, funding from cosponsor stops, etc.</i>
<b>4.</b>	<b>Has the initial proposal for this new initiative/programme been submitted to Member States?</b> <input type="checkbox"/> <b>Yes</b> <i>Please indicate how this proposed new initiative/programme has been introduced to Member States (e.g. formal or informal briefing to Member States, via official communication, via the programme budget, etc.).</i> <input type="checkbox"/> <b>No</b> <i>Please indicate how and when this proposed new initiative/programme will be presented to Member States.</i>
<b>B. Link to the GPW13 and operationalization through the approved Programme budget 2024–2025</b>	
<b>1.</b>	<b>Output(s) in the approved Programme budget 2024–2025 under which this proposed new initiative/programme would be implemented:</b> <i>Please insert main relevant outputs under which this proposed new initiative/programme would be implemented. As a general guideline, it is recommended not to add more than three outputs.</i>
<b>2.</b>	<b>Please describe the main objective of this proposed new initiative/programme, why it is relevant and necessary for the Organization to move forward, and, if any, the draft or already approved decision or resolution supporting it:</b> <i>Please briefly indicate the main objective of this proposed new initiative/programme, and its relevance to the achievement of the programme budget result(s) that it relates to.</i> <i>Please indicate if there is an adopted or draft resolution or decision that calls for the establishment of this proposed new initiative/programme (and if so, please specify the reference).</i> <i>If there is a technical document accompanying the proposed new initiative/programme, write down the document number and title here.</i>

3.	<p><b>Has the proposed new initiative/programme been listed in the next version or update to the programme budget documents, in a dedicated section that identifies new initiatives and programmes?</b></p> <p><input type="checkbox"/> Yes</p> <p><i>Please indicate the reference to the programme budget section where this is listed.</i></p> <p><input type="checkbox"/> No</p> <p><i>Please contact the Planning Resource Coordination and Performance Monitoring (PRP) department to ensure this proposed new initiative/programme is included in the section of new initiatives/programmes in the next proposed programme budget.</i></p>
<b>C. Resource implications for the Secretariat for implementation of the proposed new initiative/programme</b>	
1.	<p><b>Total budgeted resource levels required to implement the proposed new initiative/programme, across its estimated time frame, in US\$ millions:</b></p> <p><i>This section relates to the total planned amounts that would be needed for the proposed new initiative/programme to be implemented. This includes resource requirements (human, activities, infrastructure) expected to be covered by either WHO or external partners to support this proposed new initiative/programme.</i></p> <p><i>The figure included here must equal the grand total (last line) from the table at the end of this template.</i></p>
2.a.	<p><b>Estimated resource levels required that can be accommodated within the approved Programme budget 2024–2025 ceiling, in US\$ millions:</b></p> <p><i>This section must be programmatically aligned with section B.1. Please include amounts that have already been planned within the current Programme budget. Please note this refers to planned costs, regardless of their level of financing, or who would be financing it (WHO or external partners). The total included here must match the total in the corresponding section of the table (C.2.a. 2024–2025, resources already planned).</i></p>
2.b.	<p><b>Estimated resource levels required in addition to those already budgeted for in the approved Programme budget 2024–2025, in US\$ millions (this may require an official budget increase request to Member States):</b></p> <p><i>It is expected that most proposed initiatives/programmes can be accommodated within the scope and budget ceiling of the current Programme budget. Please only complete this section if the budget of the proposed new initiative/programme cannot be accommodated within the current budget of the outcomes corresponding to the outputs included in section B.1.</i></p> <p><i>The total included here must match the total in the corresponding section of the table (C.2.b. 2024–2025, additional resources).</i></p>
3.	<p><b>Estimated resource levels required to be budgeted for in the proposed programme budget for 2026–2027, in US\$ millions:</b></p> <p><i>This section relates to the scope of the proposed new initiative/programme that will fall under the next biennium. Please consider adding a 4% adjustment for inflation where costs are calculated based on previous biennium amounts. This section is especially relevant if the proposed new initiative/programme will not be launched in the current biennium 2024–2025.</i></p> <p><i>The total included here must match the total in the corresponding section of the table (C.3. 2026–2027 resources to be planned).</i></p>

<p><b>4. Estimated resource levels required to be budgeted for in the proposed programme budgets of future bienniums (up to 10 years), in US\$ millions:</b></p>	<p><i>This section relates to the scope of the proposed initiative/programme that falls under future bienniums, i.e. beyond 2026–2027. Please do not exceed a total time frame of 10 years.</i></p> <p><i>The total included here must match the total in the corresponding section of the table (C.4, future bienniums, resources to be planned).</i></p>
<p><b>5. Financial support for the proposed new initiative/programme</b></p>	<p><i>Please indicate if this proposed new initiative/programme is being financed by partners outside WHO, including in-kind contributions. If there are financial contributors to the proposed new initiative/programme, please also indicate how the said financing for this proposed new initiative/programme will be formalized (e.g. through a memorandum of understanding, host agreement, donor agreement).</i></p> <p><i>If the financial contributor is a non-State actor, please indicate if this proposed new initiative/programme has been previously assessed for due diligence and if it complies with the Framework of Engagement with Non-State Actors.</i></p> <p><i>If the proposed new initiative/programme is to be exclusively financed with WHO funds, please add N/A (“not applicable”).</i></p>
<p><b>6. Level of resources already available to fund the implementation of the proposed new initiative/programme in 2024–2025, in US\$ millions</b></p>	<p><b>– Resources available within WHO to fund the proposed new initiative/programme in the current biennium (2024–2025):</b></p> <p><i>Please document the resources already available within WHO to implement the proposed new initiative/programme in the current biennium. This includes voluntary contributions mobilized for this purpose.</i></p> <p><b>– Resources available from financial contributors in the current biennium (2024–2025), if applicable:</b></p> <p><i>If a Member State or any other WHO contributor is offering to cofinance this proposed new initiative/programme, please document the resources committed by the financial contributor to implement this proposed new initiative/programme in the current biennium, which are not yet received by WHO. If the response in item C.5 above was N/A, please include N/A in this space as well.</i></p> <p><b>– Remaining financing gap in the current biennium:</b></p> <p><i>Please document the additional resources that would be required to implement the proposed new initiative/programme component pertaining to the current biennium. This can be calculated by adding up the amounts in sections C.2.a. and C.2.b. in the table and then deducting the resources available as listed under previous two bullet points of section C.5 above.</i></p> <p><b>– Estimated resources which are currently being mobilized, if any, that would help to close the financing gap in the current biennium:</b></p> <p><i>Please refer to any ongoing resource mobilization efforts to fill the gap indicated in the previous bullet point in this section.</i></p>

**Table. Breakdown of estimated resource requirements (in US\$ millions)<sup>a</sup>**

Please fill in regional/headquarters components only if applicable for this proposed new initiative/programme. If the proposed new initiative/programme is to take place in a specific duty station outside the regional office, please include the related costing associated with that specific duty station, as opposed to regional costs. For staff costs, please use the most updated post cost averages, available on the WHO intranet.

Biennium	Costs	Region						Headquarters	Total
		Africa	Americas	South-East Asia	Europe	Eastern Mediterranean	Western Pacific		
<b>C.2.a.</b> <b>2024–2025</b> resources already planned	Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Infrastructure and running costs <sup>b</sup>								
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>C.2.b.</b> <b>2024–2025</b> additional resources	Staff	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Activities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Infrastructure and running costs								
	Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>C.3.</b> <b>2026–2027</b> resources to be planned	Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Infrastructure and running costs								
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>C.4. Future bienniums</b> resources to be planned	Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Infrastructure and running costs								
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>C.1. Grand total</b> for 10 years of the initiative/programme	Staff	sum	sum	sum	sum	sum	sum	sum	sum
	Activities	sum	sum	sum	sum	sum	sum	sum	sum
	Infrastructure and running costs	sum	sum	sum	sum	sum	sum	sum	sum
	Total	sum	sum	sum	sum	sum	sum	sum	Grand total

<sup>a</sup> The row and column totals may not always add up exactly, owing to rounding (note to be deleted if totals do add up).

<sup>b</sup> “Infrastructure and running costs” refers to any additional costs borne by the proposed new initiative/programme, if or when its creation/establishment takes place outside existing WHO premises and implies additional costs for building, renting or acquiring new premises for this exclusive purpose, as well as all related running costs, such as maintenance, utilities and security.

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