

EXPLANATORY MEMORANDUM FOR THE INCLUSION OF ITEMS ON THE PROVISIONAL AGENDA OF THE EXECUTIVE BOARD

At its 154th session, the Executive Board, through decision EB154(3) (2024), requested the Director-General to update the model memorandum for Member States seeking to propose new items for inclusion on the provisional agenda of the Board in line with paragraph 13 of document EB154/33 Add.1; and to make the updated memorandum available for Member State use in advance of the 156th session of the Board in 2025. The updated model memorandum is provided below and is based on resolution EB121.R1 (2007) and document EB144/32.

Member State or Associate Member submitting the proposed item: *[Insert the name of the Member State or Associate Member submitting the proposed item]*

Title of the proposed item: *[Insert the title of the proposed item]*

Limit the following sections to 100 words each

Introduction:

[Include an introduction that explains the background to the proposed item, and other relevant information]

Global health significance:

[Is the proposed item of significance to global health? If yes, please explain.]

New subject within the scope of WHO:

[Does the proposed item address a new subject within the scope of WHO? If yes, please explain.]

Public health burden:

[Does the proposed item address an issue that represents a significant public health burden? If yes, please explain.]

Prior consideration by WHO governing bodies:

[Has the proposed item been considered at previous sessions of the Health Assembly and/or Executive Board? If yes, please indicate when.]

Existing workstreams at WHO related to the proposed item:

[How does the proposed item link to the current general programme of work and programme budget, and contribute to the 2030 Agenda for Sustainable Development? What work is currently performed by WHO in relation to the proposed item? Do related resolutions/decisions exist? If yes, list them here.]

Existing reporting requirements:

[Are there existing reporting requirements in relation to the proposed item? If yes, include references to them here.]

Timing:

[Please indicate whether the proposed item is to be considered for the forthcoming session of the Executive Board, or whether it could be added to the provisional agenda of a subsequent session.]