

## **Guide for delegates to the Intergovernmental Working Group on Public Health, Innovation and Intellectual Property**

The first session of the Intergovernmental Working Group on Public Health, Innovation and Intellectual Property will be held at the International Conference Centre Geneva (CICG), 15 rue de Varembe, 1211 Geneva 20, in Conference Room 1. It will open at 10:00 on Monday, 4 December 2006, and will close on Friday, 8 December 2006.

### **CREDENTIALS AND REGISTRATION**

The credentials of delegates should be delivered to WHO in Geneva no later than 27 November 2006. Credentials must be issued by the Head of State, Minister for Foreign Affairs, Minister of Health, or other appropriate authority. An advance copy may be sent to the Department for Governing Bodies by fax at (+41) 22 791 41 73. Delegates are requested to register at the registration desk located at CICG. Upon registration, badges will be issued to delegates and other participants, which will allow them entry into the sessions. Only delegates and other participants wearing appropriate badges issued by the registration desk will be allowed access to meeting rooms. Members of the Secretariat wearing their WHO security badges will also be allowed access.

Delegates will be seated in French alphabetical order at seats displaying their respective country nameplates. States with observer status and other participants will be accommodated elsewhere in the room.

Advance registration at WHO will be held on Friday, 1 December 2006, between 14:00 and 17:00. Registration will thereafter remain open between the hours mentioned below at CICG:

Monday	4 December 2006	08:00-18:00
Tuesday to Friday	5-8 December 2006	09:00-18:00

## **WORKING HOURS**

Monday, 4 December to Friday, 8 December 2006      10:00-13:00      15:00-18:00

## **ACCESS TO THE CONFERENCE CENTRE**

### **By bus**

Bus “5” runs from Place Cornavin (railway station) to rue de Vermont. Get off at the stop marked “Vermont” and cross the road. Rue de Varembeé is the first turn on the left. Walk to the far end of the road to reach the main entrance of CIGG. Also from Place Cornavin, you can take bus “8” and get off at the stop “UIT”.

Tickets must be purchased before entering buses. Individual tickets are available from vending machines at main bus stops, while an electronic card for multiple trips may be purchased from the Naville kiosk at WHO headquarters, and from newsagents in town bearing the “TPG” sign, or at the railway station (Cornavin).

### **By tram**

The line number “13” is operational. You can take the tram from Place Cornavin to Place des Nations. After getting off at Place des Nations, walk towards the UNHCR building and take the first right turn on rue de Varembeé.

### **By car**

The Place des Nations’ public car park (capacity 1200 places) is only a minute’s walk from CIGG.

### **By taxi**

There are taxi ranks on most main squares in Geneva and outside CIGG. Taxis can be called by telephone at the following numbers: 022 331 41 33, 022 320 20 20, and 022 320 22 02.

## **Shuttle bus between WHO and CIGG**

From 4 to 8 December, a shuttle bus will be available between CIGG and WHO. At WHO the shuttle will leave from the tunnel (exit door near the library), and at CIGG it will leave from the main entrance. The schedule will be posted at both places of departure.

## **COMMUNICATION FACILITIES**

**Cybercafé:** Ten internet booths are available at CIGG for internet, e-mail and word processing. CIGG is also equipped with a wireless fidelity (WI-FI) system.

**Post Office:** One is located at CICG. It provides full postal, telegraph and facsimile facilities, and is open from 07:30 to 12:00 and 13:45 to 18:00, Monday to Friday. Local, inter-city and international calls can be made from the Post Office, the charge being payable on completion of the call to the Post Office clerk.

**Fax:** A fax machine is installed at the documents desk for reception only. Delegates can be reached by fax at the following number: (+41) 22 791 94 51.

## DOCUMENTS

A documents desk will be available at CICG. Delegates may collect documents produced during the sessions at the documents desk.

WHO regrets that it will *not* be possible for the Secretariat to dispatch documents home on behalf of participants at the conclusion of the session.

## BANK

A branch of the Union de Banques Suisses (UBS) is located near CICG. It will remain open between 08:30 and 16:30, Monday to Friday. A 24-hour Automated Teller Machine is located at the UBS.

## USEFUL TELEPHONE NUMBERS

WHO        022 791 21 11

CICG        022 791 91 11

The WHO headquarters telephone directory showing the names and functions of WHO staff is available at the documents desk. This will assist those delegates who wish to contact staff members during their visit to Geneva.

## TRAVEL AND HOTEL ARRANGEMENTS

Delegates wishing to change or confirm flights are advised to do this in town, as there is no travel office at CICG. Carlson Wagonlit has a branch at WHO headquarters, and the main Swiss International Airlines office is located at 15 rue de Lausanne (close to the railway station, Cornavin). Other major airline offices are in the vicinity of the station, in rue de Mont Blanc and rue de Chantepoulet.

As regards hotel arrangements, a list of those hotels in Geneva offering United Nations negotiated rates has been disseminated. Bookings should be made well in advance, directly with the hotel, in order to ensure room availability. The special United Nations rate will be granted when checking in, on presentation of proof of participation in a WHO meeting. Please note that certain hotels require a credit card guarantee to keep rooms available until arrival.

## **REFRESHMENT FACILITIES**

The CICG restaurant is located on the first floor, and seats up to 600 people. It is not possible to reserve seats as it is a self-service restaurant. Opening hours: 11:30-14:00 daily.

Bar Léman on the ground floor serves hot and cold snacks. Opening hours: 07:30-17:30 daily.

At WHO “Le Crystal Restaurant”, located on the ground floor, seats 50 persons (by reservation). Opening hours: Monday to Friday, 11:30 to 14:00. Reservations: telephone 022 791 40 13.

The WHO cafeteria is located on the ground floor. Self-service: open Monday to Friday, 08:00 to 17:00. Hot meals are served between 11:30 and 14:00.

## **MEDICAL FACILITIES**

A nurse will be on duty during the sessions at the CICG infirmary situated at Level 1; the telephone number is 022 791 93 02. A nurse will also be on duty throughout the session in the CICG Medical Services Office for simple treatment and injections, including injections of prescribed drugs upon presentation of a valid medical prescription.

Delegates requiring urgent medical attention when not at the CICG are advised to contact the *Service d'urgence de l'Association des Médecins de Genève* (the Geneva emergency medical service: telephone 022 320 25 11).

## **FACILITIES FOR DISABLED PERSONS**

There is one central lift on every floor, situated near the main entrance and the registration area. Restrooms for disabled persons are also available on each floor. There are access ramps also leading to rooms 2, 3 and 4.

## **PARKING FACILITIES**

Limited parking facilities are available on a first-come-first-served basis at the Palais des Nations car park near CIGG. Parking is payable upon departure at a rate of 12 Swiss francs per day (nine hours).

## **PERSONAL SECURITY**

Although Geneva is a relatively safe city, incidents involving visitors – including robberies and assaults – are becoming common. Delegates are advised to take precautions when moving around the city; particular attention should be paid to the following guidelines:

- stay alert – watch your luggage and briefcase;
- avoid walking alone at night – keep to well-lit areas;

- beware of individuals posing as police – always ask for proper identification before surrendering your passport or wallet;
- be particularly vigilant at the airport, the train station and when checking into your hotel;
- note the following telephone numbers:
  - Police: 117
  - Fire Brigade: 118
  - Ambulance: 144
  - Traffic Police: 140

Take the utmost precautions with all personal property.

WHO cannot be held responsible for the loss of personal objects left unattended at meetings.

Smoking is not permitted in any of the WHO buildings or at CICG.

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