World Health Organization

Toolkit
for developing a
**multisectoral action plan
for noncommunicable
diseases**

Checklist

Introduction

This checklist have been developed by the NCD Department of WHO for use in conjunction with the modules of the *Toolkit for developing a multisectoral action plan for noncommunicable diseases* and the document containing a multisectoral action plan template and forms.

The development of a multisectoral action plan for prevention and control of noncommunicable diseases aligns with WHO global strategies, WHA resolutions and decisions, the *Global action plan for the prevention and control of noncommunicable diseases 2013–2020*, and the *Noncommunicable diseases global monitoring framework*.

Multisectoral action plan for noncommunicable diseases – checklist

Module 1. Developing a comprehensive assessment

Does the MSAP cover main NCDs and their determinants, existing national responses that align with national commitments, and challenges, opportunities, and recommendations?

Key elements	Questions	Sub-items	Inclusion (Y/N)	Findings	Proposed actions
1. Country profile	Does the MSAP include specific statistics and relevant socio-demographic information?	Population and health indicators			
		Economic and health expenditure indicators			
2. Burden and trends of NCDs and risk factors	Does the MSAP include all-cause mortality rate?	Age-standardized mortality			
	Does the MSAP include the mortality rate attributable to each NCD?	Cardiovascular diseases			
		Diabetes			
		Cancer			
		Chronic respiratory diseases			
	Does the MSAP include premature NCD mortality?	Overall NCD			
	Does the MSAP include prevalence and trends of risk factors?	Tobacco			
		Alcohol			
		Diet			
		Physical activity			
	Does the MSAP include the impacts of NCDs on development and social burden?	Impacts of NCDs on development			
3. Current responses at the national level	Does the MSAP introduce the current policies, plans and programmes	Are there Integrated & multisectoral action plans?			

Module 1. Developing a comprehensive assessment

Does the MSAP cover main NCDs and their determinants, existing national responses that align with national commitments, and challenges, opportunities, and recommendations?

Key elements	Questions	Sub-items	Inclusion (Y/N)	Findings	Proposed actions
	related to NCD prevention and control?	Are there individual responses for specific diseases or risk factors?			
	Have NCDs and risk factors been integrated in a master health plan or other individual health plans?	Integrated in other health plans (such as a master health plan)			
		Synergized with HIV and TB plans			
	Does the MSAP present responses of relevant sectors to NCDs?	Integrated in relevant sectors' work plan			
		Joined activities with relevant units within health sector			
	Does the MSAP discuss the existing policy directions?	Integrated in development plan			
		Anchored in sustained national commitments			
4. Summary and recommendations for action	Does the MSAP discuss barriers, challenges, gaps and rationale for action?	Barriers, challenges & gaps			
		Rationale for action			
	Are conclusions and recommendations in addition to potential actions/priorities provided?	Conclusions and recommendations			
		Potential actions/priorities			
Section sub-item(s) achieved					
Actual section total item			25		
Sectional completeness (percentage)					

Module 2: Engaging with stakeholders

Does the MSAP involve stakeholders in both the development and the implementation stages of the national plan and establish national coordination mechanisms?

Topic	Item	Sub-items	Inclusion (Y?N)	Findings	Proposed actions
1. Stakeholder engagement in the process	Identification of stakeholders who are engaged in the planning, development, implementation, and evaluation of the national NCD plan	Within the health sector			
		Outside the health sector			
2. Coordination mechanism for multisectoral action	Does the MSAP propose a national coordination mechanism for NCD prevention and control?	A national high-level multisectoral committee /mechanism			
		Provincial & district level NCD committees			
	Does the MSAP identify the roles and responsibilities of the health sector and those outside of the health sector?	Roles and responsibilities of the health sector			
		Roles outside the health sector			
3. Technical support	Does the MSAP include technical support?	A scientific committee			
Section sub-item(s) achieved					
Actual section total item			7		
Sectional completeness (percentage)					

Module 3. Establishing a framework for action					
Does the MSAP include national NCD targets and priority actions in the strategic action areas?					
Topic	Item	Sub-items	Inclusion (Y?N)	Findings	Proposed actions
Key elements of the strategic agenda	Does the MSAP define overarching principles and strategies?	Guiding principles			
	Does the MSAP set a national vision and mission and NCD goals and targets?	Vision and mission			
		Goals and targets			
Alignment	Does the MSAP align with global and regional strategies?	Six objectives of the 2013 global action plan			
		Nine voluntary global NCD targets of the 2013 global monitoring framework			
	Does the MSAP reflect findings of the current national situation analysis?	Situation analysis results			
	Does the MSAP align with existing programmes?	National SDGs			
		Current NCD programmes			
Strategic action areas	*Governance:* Does the MSAP include key elements for strengthening governance?	Advocacy			
		Coordination and cooperation			
		Leadership			
	Prevention and health promotion: Does the MSAP include the major risk factors?	Tobacco use			
		Alcohol use			
		Unhealthy diet			
		Physical inactivity			
		Other risks			
	NCD Management:	Cardiovascular diseases			

Module 3. Establishing a framework for action

Does the MSAP include national NCD targets and priority actions in the strategic action areas?

Topic	Item	Sub-items	Inclusion (Y?N)	Findings	Proposed actions
	Does the MSAP cover main NCDs?	Diabetes			
		Cancer			
		Chronic respiratory diseases			
		Palliative care			
		Strengthen health system for NCDs			
		Improve NCD management			
	Surveillance and evaluation: Does the MSAP include actions to strengthen national NCD surveillance and monitoring & evaluation of NCD programmes?	NCD in national health information system			
		National health systems response, including WHO STEPS approach and other comprehensive surveys			
		Monitoring and evaluation of NCD programmes			
	NCD research: Does the MSAP include actions to facilitate NCD research	Prioritized research agenda			
		Capacity building for research			
		Implementation through research			
Section sub-item(s) achieved					
Actual section total item			33		
Sectional completeness (percentage)					

Module 4: Developing an implementation plan

Does the MSAP propose concrete multisectoral actions or activities and mechanisms to facilitate implementation?

Topic	Item	Sub-items	Inclusion (Y/N)	Findings	Proposed actions
Implementation framework	Does the MSAP include a table with key measures for each strategic area (depending on country context)	Objectives			
		Activities			
		Responsible & relevant agencies/units			
		Timeframe			
		Output/milestones			
		Indicators			
Costing the MSAP and financing NCD prevention and control	Has a costing exercise been conducted for implementing the activities in the plan?	Methods and approaches based on targets and outcomes			
		Overall costing			
		Cost estimates at national and local levels			
		Balanced costing estimates for prevention and management relatively			
	Does the MSAP include a plan to raise sources of funding for implementing the activities in the MSAP?	Strategies for raising funds			
		Innovative way to raise funds for NCDs			
		Dedicated funding			
Validation and dissemination	Is there a plan for endorsement of this MSAP?	MSAP plan approved by higher authority			
		There is a plan to disseminate the MSAP			
Implementation strategies	Gaining and maintaining political and public support	Are there strategies to gain political support?			
	Generating ongoing stakeholder participation	Are there strategies that involve stakeholders?			
	A phased approach to implementation	Are there demonstration/ pilots or proposed implementation stages?			

Module 4: Developing an implementation plan

Does the MSAP propose concrete multisectoral actions or activities and mechanisms to facilitate implementation?

Topic	Item	Sub-items	Inclusion (Y/N)	Findings	Proposed actions
	Capacity building	Are there activities for capacity building?			
Section sub-item(s) achieved					
Actual section total item			19		
Sectional completeness percentage					

Module 5: Evaluating the implementation of a multisectoral action plan

Does the MSAP include plans for evaluating implementation of the MSAP?

Topic	Item	Sub-items	Inclusion (Y/N)	Findings	Proposed actions
A logic model for monitoring	Does evaluation identify inputs and process to outcomes of the MSAP?	Input			
		Process/output			
		Outcomes			
National monitoring framework	Does evaluation identify a set of indicators to monitor impact and outcomes?	Indictors to monitor impact and outcomes			
		Identification of measurement technique			
		Align with global monitoring framework			
Monitoring impact and outcomes	Does evaluation establish links between strategic objectives and input/process and/or output?	A set of indicators to monitor input/process?			
		A set of indicators to monitor outputs/milestones?			
		Data source			
		Link global process indicators and national process indicators			
Data sources and methods	Does the evaluation identify data sources and monitoring methods for NCD-related mortality and morbidity, risk factor surveillance, essential medicines and technologies, and an ongoing implementation processes?	Death registry			
		NCD morbidity registry			
		STEPs			
		Coverage of health service for NCDs			
		National survey on implementing MSAP			
Reporting	Does the evaluation propose a plan for reporting from responsible and relevant agencies/units?	Specified regular reporting			
		Section sub-item(s) achieved			
		Actual section total item	16		
		Sectional completeness percentage			

Checklist analysis results for the MSAP			
	Section sub-item(s) achieved	Actual section total item	Sectional completeness (%)
Assessment			
Engagement			
Framework			
Implementation			
Evaluation			
Totals:			