



10 October 1977

EXECUTIVE BOARD

RESTRICTED

Sixty-first Session

INDEX

QUESTIONNAIRE ON NONGOVERNMENTAL ORGANIZATIONS
REQUESTING OFFICIAL RELATIONS WITH WHO¹

1. NAME OF ORGANIZATION

International Organization for Medical Cooperation/Organisation Internationale Pour la
Coopération Médicale: MEDICUS MUNDI.

2. ADDRESS OF HEADQUARTERS

Legal seat: Bensberg, Schau ins Land 14
5060 Bergisch-Gladback 1 (West Germany)

General Secretariat: Mozartstrasse 9
5100 Aachen (West Germany)



3. ADDRESSES OF ALL BRANCHES OR REGIONAL HEADQUARTERS

- Belgium: 78, ave. de Woluwé-St.Lambert
1200 Woluwé-St.Lambert (Bruxelles)

- Germany (FRG): Boxgraben 38
5100 Aachen

- Spain: (a) national: Lauria 104, pral. 1 a
Barcelona - 9

(b) "delegaciones":

- Alava: c/o Colegio Oficial de Médicos
General Alava, 28, lo. Vitoria

- Alicante: c/o Colegio Oficial de Médicos
San Isidro, 5

- Asturias: c/o Colegio Oficial de Médicos
Plaza América, 10, 1°. Oviedo

- Baleares: Pl. Hornabeque, 11, 3°. A.
Palma de Mallorca

- Barcelona: Lauria, 104, pral. 1 a

- Castellón: c/o Colegio Oficial de Médicos
Avda. Capuchinos, 7

¹ As submitted by the applicant on 9 September 1977.

The designations employed in this document are those which have been used by the nongovernmental organization itself in its application and do not imply the expression of any opinion whatsoever on the part of the Secretariat concerning the legal status of any country, territory, city or area or of its authorities or concerning the delimitation of its frontiers or boundaries.

- Madrid: c/o Colegio Oficial de Médicos
Esparteros, 11 (12)
- Soria: c/o Colegio Oficial de Farmacéuticos
Fuentes, 18, 4a, Planta
- Valladolid: c/o Colegio Oficial de Médicos
C. de la Pasión, no.3, 3°.
- Vizcaya: C. Amistad no.3, 3°, Bilbao 1
- Gulpúzcoa: Plaza de Zaragoza, 3, 1°, San Sebastián
- Navarra: Navas de Tolosa, 19, 2°, Pamplona
- Valencia: Almirante Mercer, 73, Planta 3.a (11)

- France: (a) national: 23, rue du Louvre
75 001 Paris
- (b) regional sections:
 - Lorraine: 21, Place de la Carrière
54 000 Nancy
 - Marseille: C.C.M. 203-205, rue Sainte-Cécile
13 000 Marseille
 - Toulouse: 33, avenue Jean-Rieux
31 500 Toulouse
- (c) other sections:
 - Bordeaux: Dr. de Lostalot
282, rue de Turenne, 33 000 Bordeaux
 - Montpellier: M.P. Renou
13, rue de l'Ecole Normale, 34000 Montpellier
 - Reims: Melle Ch. Janvier, "Les Mèlèzes"
12 bis, rue Bézanne, 51 100 Reims
 - Rouen: M. J.L. Nahel
46, Cité Kirschner, 76 350 Oissel
 - Troyes: Melle Ch. Florentin
Imécourt, 08 240 Buzancy

- Netherlands: Professor van Weliestraat 8
Nijmegen

- Switzerland: Socinstrasse 57
4051 Basel

4. MEMBERSHIP

According to the Statutes, art. 4 sub. 1 and 2, Members are "natural or legal persons . . . unions of individuals ready and able to promote the aims of the Association" and "the founders are the first members". Taking this as starting point, the answer to the questions under point 4 are:

(a) Total number of persons

The total number of persons is 16, namely:

- National branches	6
- Other moral persons	5
- Founders, still actively involved (other three have died since 1962)	5
	—
Total	16
	—

(b) On payment of subscriptions

The subscriptions are paid by the members as stipulated by the Board. In fact, the subscriptions are paid by the national branches and by the member organizations, as determined by the General Assembly of Members.

(c) Affiliated organizations

A. AFFILIATED ORGANIZATIONS WHO CONSIDER THEMSELVES "MEMBERS"
AND SUBSEQUENTLY PAY AN ANNUAL SUBSCRIPTION

Country	Affiliated Organization	Number of persons
<u>Italy</u> : Headquarters in Rome, working in 24 countries of Africa, Asia, Latin America, Europe and USA	"Society of Catholic Medical Missionaries", for short: Medical Mission Sisters	697
<u>Rep. of Ireland</u> : Headquarters in Drogheda, Co. Louth; working in 13 countries of Africa, Latin America, Europe and USA	"Medical Missionaries of Mary"	Approx. 350
<u>USA</u> : New York	Catholic Medical Mission Board	Does not apply
<u>West Germany</u> : D 4154 Tönisvorst	Action medeor	Does not apply
<u>Algeria</u> : El-Biar (Algiers)	Medicus Mundi Algérie	34

B. OTHER AFFILIATED ORGANIZATIONS

<u>France</u> : Paris	International Union Against Tuberculosis (IUAT/UICT)	Does not apply
<u>Great Britain</u> : London	Society for the Propagation of the Gospel/Medical Committee of the Conference of British Missionary Societies	Does not apply
<u>Indonesia</u>	"Perdhaki" (Persatuan Karya Dharma Kesehatan Indonesia) or: Association of Voluntary Health Services of Indonesia	Does not apply

B. OTHER AFFILIATED ORGANIZATIONS (continued)

Country	Affiliated Organization	Number of persons
<u>Switzerland</u>	<ol style="list-style-type: none"> 1. Schweizerischer Katholischer Missionsärztlicher Verein (SKMV), Luzern 2. Fondation Internationale de l'Hôpital du Dr. Schweizer à Lambarene 3. Gruppe für Entwicklungsarbeit, Basel 4. Verein der Freunde des Arzteteams Putina/Sandia, Peru 5. Schweizer Indianerhilfe 6. Institut International d'études et de mise en place dans le Tiers Monde des Centres d'immunologie et de Transfusions, Genève 7. Association Suisse Raoul Follerau 8. Kooperation Evangelischer Missionen der Schweiz, KEM 9. Zentralvorstand der Schweizer Ärzteorganisation 10. CH-Liga gegen TB 11. Schweizerische Gesellschaft für Tropenkrankheiten 12. Schweizerisches Tropeninstitut 	
<u>Austria</u>	"Österreichischer Entwicklungsdienst"	17

(d) Various types of membership with numbers and pertinent facts:

(1) National branches

To date, six national branches are fully functioning, namely in Belgium, France, Germany, the Netherlands, Spain and Switzerland. Each of these branches has a central office with full-time staff, who meet internationally at least twice a year to coordinate activities and to consider the planning for changes and other developments.

The main function of the national branches has been so far the selection and preparation of medical and paramedical staff in answer to the demands that come to us from developing countries. This includes the care for getting sound contracts and finding funds for a supplement to the local salary as needed to provide adequate insurance coverage and the building up of a reasonable reserve.

(2) Other organizations who have a similar aim as that of MEDICUS MUNDI. There are five such members mentioned in the answer to question 4 (c). The first two, Medical Mission Sisters and Medical Missionaries of Mary, are international groups of professional women, originating from both developing and industrialized countries, who make it their life's work to help promote health care in places of greatest need.

Both, "action medeor" of Germany and the "Catholic Medical Mission Board" of the United States of America, provide medical supplies at low cost or even free of charge. Lately, they are cooperating with similar agencies in some developing countries who are aiming at making pharmaceutical preparations on the spot, by providing raw materials in bulk.

- (3) Founders of whom five are still actively involved in the work of Medicus Mundi.
- (4) The Comité Directeur or Board of MEDICUS MUNDI International consisting of five persons who are elected by and from the members mentioned above.
- (5) Expert advisers, invited by the Comité Directeur to join the work in that capacity. At present there are four such advisers coming from Belgium (Professor P. Janssens), the Netherlands (Professor H. A. P. C. Oomen), West Germany (Msgr G. Dossing) and Switzerland (Dr G. U. Middendorp).
- (6) As Associate Members are counted those who are working overseas on a contract of at least two and mostly three years; they number 411.

5. GENERAL PURPOSE OF THE ORGANIZATION

The general purpose of the organization is to cooperate and to promote cooperation in the providing of adequate health services as part of the comprehensive development of every nation.

A first priority is to make professional technical assistance available to health care units in developing countries, as needed and requested. Furthermore, strategies for cooperation are developed in neutral, collegial dialogue with private organizations (NGOs) and with official representatives of the countries involved. This is done more especially on the occasion of the annual General Assembly of MEDICUS MUNDI which is our main platform for open discussion and exchange of views and experiences. The aim is to continue such dialogue on the local level with officials of the area concerned.

Finally, we aim to find simple means for an effective evaluation of our common efforts. This is being done through visits to "projects", by studying annual reports and, lately, by means of questionnaires. The latter is still in the experimental stage. The department for "Medical Care in Developing Countries" of the University of Nijmegen is giving guidance and help in composing the questionnaire and analysing the answers.

6. (a) WHAT IS THE PRIMARY FUNCTION OF THE ORGANIZATION?

The membership concentrate their efforts on the awareness, the recruitment and the preparation of medical and paramedical staff, willing and able to serve overseas.

Professional follow-up and encouragement is given to medical and paramedical staff, working overseas, whenever circumstances permit. This means the provision of professional literature and sometimes personal equipment; also visits and consultations about the work on the spot and together with the health officials of the country.

(b) SECONDARY FUNCTIONS

Attempts are made to obtain financial support for worthy projects by catalysing funds and by giving expert advice on projects to donor agencies. Support and assistance is given to national organizations who try to bring about a reorientation of the leadership of voluntary agencies who still tend to adhere to out-dated and foreign patterns of health care.

Contact with project holders - representatives of voluntary agencies who are owners and/or govern health care units - on the one hand and with donor agencies on the other, is used as an opportunity to explain our considered concepts of health services which fall in line with the WHO recommendations.

Participation in the "NGO Joint Planning Effort for Primary Health Care", initiated in May 1976.

7. (a) DOES THE ORGANIZATION ADVOCATE ANY SPECIAL HEALTH MEASURES OR PROCEDURES?

The organization advocates especially the strengthening of basic health services by which is meant:

- provision of primary health care and of simple but good general hospitals;
- promotion of the communication between these two levels.

This includes, for example, encouraging the training of village health workers, the studying and comparing reports of local experience in this work and sharing this information with those who are involved elsewhere (Philippines; Indonesia).

As regards general hospitals, it includes assisting in the planning for needed up-grading and in finding the means to realize these plans. Moreover, problem solving oriented management of services and training of health manpower is advocated (for example: improvement of hospital administration in Kenya and courses for assistant hospital administrators); and, as another aspect: participation of the population in the choices to be made about health services and, again, evaluation of its efficiency.

(b) SPECIAL RESERVATIONS AS TO TREATMENT OR HEALTH PROCEDURES

With due regard for what has been mentioned in the answer to point 6 (b), second paragraph, we have reservations in regard to:

- purely academic research;
- measures that are attractive because of their technological aspects, but yield insufficient health benefits for the population at large;
- programmes that the country itself cannot be expected to be in a position to take over in due time;
- programmes that have a "low spread feasibility", in other words, cannot be spread over a surrounding area because, for instance, of very high running costs in relation to number of population that may benefit.

8. OFFICIALLY DESIGNATED PERSONS WHO CAN SPEAK AUTHORITATIVELY FOR THE MEMBERSHIP ON MATTERS CONCERNED WITH THE STATED PURPOSE OF THE ORGANIZATION

The Comité Directeur, or Board, of MEDICUS MUNDI can speak authoritatively for the membership on matters pertaining to the stated purpose of the organization. It can also authorize one of its members, or some other person, to do so.

If the matter would involve an unexpected commitment with financial consequences that are not covered by the approved budget of the current year, then the Board would have to be heard. The financial means of MEDICUS MUNDI itself are limited.

9. SPECIFIC INTEREST WITH REFERENCE TO THE WORK OF THE WORLD HEALTH ORGANIZATION

In the course of the past five to seven years MEDICUS MUNDI has become convinced that it would benefit the work if members other than those who are connected with WHO as consultants, were well informed about the aspects of health care that are under consideration by WHO and may become official recommendations in course of time.

Being admitted as an organization into official relations with WHO would enable:

- the contacts with several of the regional offices of WHO of our associate members and other overseas workers to be facilitated and become even more fruitful if their organization is on WHO list of recognized NGOs;
- our participation in the "NGO Joint Effort for Primary Health Care" will get a firmer basis, also with regard to our membership, when the organization has been admitted to official relations with WHO;
- in developing our concepts about comprehensive health care, we need the support of the results of WHO's studies and analyses while in turn we will be better able to hand on the information convincingly to our membership and partners; (in this relation it should be mentioned that WHO staff have already collaborated actively in the work of our General Assemblies since 1974);
- better coordination in the selection and preparation of staff for projects and programmes that received advice from WHO (as, for instance, the training programme in Wau, Southern Sudan);
- it would be hoped that some associate members who are working overseas, would be admitted to workshops organized by WHO, such as "Preparation for Teaching Methods".

10. OFFICERS

(a) International: Comité Directeur/Board

President: Dr H. van Balen

Lecturer in Public Health at the Tropical Institute in Antwerp (Belgium); adviser in health care planning for projects in Zaire, Niger, Senegal, Tanzania, Swaziland, etc. Had previously about 10 years experience as medical practitioner in Rwanda and Zaire.

First Vice-President: Professor H. Jentgens

Specialist in respiratory diseases and head of department for pneumatology and chest diseases in the university hospital of Cologne (West Germany); active member of the International Union Against Tuberculosis; adviser to donor agencies of West Germany for several tuberculosis national programmes (Algeria, Tanzania, etc.) and for maternal and child health programmes in Jordan, West-Bank area, Egypt.

Second Vice-President: Dr Edgar Widmer

General surgeon in Thalwil (Switzerland) and President of Medicus Mundi Switzerland. Previously staff member of Ifakara Hospital in Tanzania and presently adviser to the Board of that hospital.

Member: Professor M. Manciaux

Director of the "Centre International de l'Enfance" in Paris. Previously professor of paediatrics at the University of Nancy (France).

Member: Dr A. P. Oomen

Specialist in internal medicine in Amsterdam (Netherlands); previously general practitioner in Tanzania (seven years) and Ethiopia (three years).

- Alternative Member: Dr Margaret Garnett
 Member of the general administration of the "Medical Missionaries of Mary"; previously many years of service in Tanzania, a.o. member of Governing Board of Bugando Hospital in Mwanza (Tanzania).
- General Secretary: Dr Eleonore Lippits
 Previously involved in training programmes and health care planning in areas of Far East, Africa and India; presently also assistant medical adviser to MISEREOR, donor agency in West Germany.
- General Treasurer: Mrs Marianne Jentgens
 Who fulfilled this function since the beginning of 1962.

Of the above "officers" at the international level, only the general secretary receives a remuneration. Her assistant, a tri-lingual secretary, receives a salary, as also a typist who works for the international general secretariat. This makes the number of paid officer personnel: three.

(b) National branches

- Belgium
 President: Professor J. Vandepitte
 Professor of Parasitology at Louvain University
 Secretary: Dr Irène Borlée
 Department of Public Health, University of Louvain
 Bruxelles
 Officer: Dr G. Karlshausen
- Germany
 President: Dr Arnold Radtke
 Medical adviser to MISEREOR
 Secretary/
 Officer: Mrs Hannelore Schuster
- Spain
 President: Dr Vicente Gararach
 Secretary: Dr Fr. Abel
 Officer: Mr Edoardo Batista Piera
- France
 President: Dr Etienne Berthet
 Secretary
 General: Dr Marie de Crouy
 Treasurer: Mr M. de Pontèves
 Officer: Mr Jean-Claude Thomas
- Netherlands
 President: Professor H. J. Lammers
 Dean, Medical Faculty of Nijmegen University
 Secretary: Dr Sake Rypkema
 Officer: Mr P. D. M. Sleijffers
- Switzerland
 President: Dr Edgar Widmer
 Secretary: Dr A. Degrémont
 Tropical Institute of Basle

Of the above-named officers, only those in charge of the "office" receive a salary; all others fulfil their tasks on a voluntary basis. As a rule, the expenses that they have to make for travel, etc. are repaid. The total number of salaried officers at national level, together with the assistants, will be approximately: 10.

11. STRUCTURE

(a) Policy-making bodies are:

- the International General Assembly;
- the Comité Directeur/Board.

(b) The General Assembly meets ordinarily once a year; the last meeting was on 20 May 1977.

The Comité Directeur meets on the average three times a year; the last meeting was held on 10 July 1977.

(c) At General Assemblies each "member" has a vote. The national branches and other groups appoint a delegate to cast the vote for them. Persons, as the founders, may use their right to vote themselves or by proxy. Each person with a vote receives a special card which has to be raised after the question has been formulated, to indicate agreement with the answer: yes, no or abstain. Voting for persons, as at elections, is ordinarily done by secret vote.

At meetings of the Comité Directeur, conclusions are usually reached by consensus. In between meetings, agreement on important matters can also be obtained by correspondence.

(d) The organization has no formal affiliation with other international organizations although active working relations exist with:

- the International Union Against Tuberculosis (IUAT/UICT), Paris;
- CIDSE (Coopération Internationale pour le Développement Socio-Economique), Bruxelles;
- COR UNUM, Department for Coordinating Church-Related Activities in Health, attached to State Secretariat of the Vatican, Rome;
- European Conference of Tropical Institutes.

12. FINANCES

The annual budget is prepared by the General Treasurer and presented for approval to the statutory annual General Assembly.

The sources of income are:

- the annual contribution of the members;
- annual grants of some related donor agencies (members of CIDSE);
- occasional grants from private funds.

The membership dues, which are determined by the General Assembly, covered one-third of the income during the past year; customarily it used to be half or even more.

Copies of the financial statements of the past three years, 1974, 1975 and 1976, are added separately.¹

¹ Held by the Secretariat.

13. HISTORY

MEDICUS MUNDI was founded on 8 December 1962.

Previously, in several countries, doctors with experience in health care in the tropics had independently formed groups to promote mutual assistance to their colleagues overseas and their ex-patriate co-workers: in the Netherlands (Oomen, 1957), Belgium (Janssens, 1961), France (Aujoulat) and also in Spain, Austria, Ireland, Germany and Algeria.

The special need in those countries that had become independent around 1960 was the principle incentive why, besides medical professionals, donor agencies also engaged themselves in the problem related to health services in those countries.

In July 1962, at the occasion of the International Congress of Catholic Physicians in London, a special meeting for all those involved in this matter of medical aid and development cooperation was held and then the idea to found an international organization, was launched. The founding meeting took place in Aachen, in the house of MISEREOR on the date given above: 8 December 1962, Professor Jentgens accepting to be the first President. It was decided that the organization be professional and international in nature; of Christian inspiration, not attached to any special church or religion; with, as philosophy of action: respect for the value of the human person.

The main object: providing professional medical and paramedical staff where needed, was pursued with more and more results by all national branches and coordinated at the international general secretariat. Lively discussions and controversies characterized the annual general assemblies during the first six to eight years where all members were represented in the Comité Directeur/Board; opinion differed on the interpretation of concepts, but the idea behind it all remained the conviction of the membership, namely: the accepted duty to cooperate towards peace and justice and to help in healing a world, that is ill.

In 1970 new by-laws were accepted; the membership of the Comité Directeur was cut down to five persons, elected by the statutory general assembly. Since then, this annual meeting has been connected to an open meeting in the form of a symposium in which aspects of health care are being discussed. For the past four years we have been privileged to have an increasing number of health officials from Third World participate at these meetings. For the year 1977/1978 a special work programme has been designed to review what has been done so far, and to decide on what may have to be changed.

14. ACTIVITIES

(a) Preparation of medical and paramedical personnel for work overseas:

Administratively

- a basic contract and a questionnaire for candidates were prepared;
- agreement in principle on adequate but reasonable financial remuneration: local salary, plus coverage of insurance and social security, funds for the latter to be found with help of the organization.

Professionally

- organization of special courses for candidates on tropical medicine and public health, including basic instruction on principles of organization, administration, socioeconomic development and languages in Spain since 1972 (University of Barcelona); in France (Paris);
- promotion of and participation in such courses at the Tropical Institutes of Amsterdam, Antwerp, Basle, Heidelberg/Hamburg;

- postgraduate clinical experience in selected hospitals: one year in emergency surgery and obstetrics/gynaecology; (obligatory for candidates in the Netherlands).

(b) Number of staff, actually working overseas:

In 1973:	251
In 1974:	323
In 1975:	373
In 1976:	411

Note: The above numbers do not include the members of the two member organizations: Medical Mission Sisters and Medical Missionaries of Mary who commit themselves in a different way from candidates from national branches; neither are short-term volunteers included.

(c) For "projects" efforts were made to grade them by formulating "norms" and by designing a questionnaire, neither of which proved to be functional. For two years new questionnaires have been tried out that have a built-in evaluation, as was mentioned in the answer to point 5.

(d) Development of the concept of health care as part of total development on the occasion of annual General Assemblies.

Topics thus treated were:

- "Training and Preparation of Candidates", Nijmegen, 1972;
- "Integration of Health-Care and Socio-Economic Development", Nancy, 1973;
- "Basic Health Services", Aachen, 1974;
- "The fundamental Role of Auxiliary Personnel in Delivering Primary Health Care to the People", RUSchlikon/Zurich, 1975;
- "Ways to Improve Health-Care", Brussels, 1976;
- "Decentralisation of Medical Care from the Hospital to the Community", Amsterdam, 1977.

15. PUBLICATIONS

Regular publications are issued by most of the national branches:

- France: "Medicus Mundi", Revue Professionnelle de Médecine et Promotion des Hommes. Appears four times a year; subscription: 32 F p.a.; contents: editorial, Dossier, Nouvelles du Tiers Monde et Vie de l'OICM Medicus Mundi.
- Netherlands: Monthly bulletin, stencilled, with news about members, vacancies and copies of pertinent articles; free of charge being mailed to all candidates, associate members overseas, etc.
- Switzerland: Bi-monthly stencilled bulletin with news about its members and pertinent articles; sent to those interested free of charge.
- Spain: Printed bulletin, sent several times annually to all its members and contributors with news about its projects and general Medicus Mundi information. (Note: This branch supports its own hospitals in Rwanda and in Cameroon.)
- Germany: Plans to have an information bulletin, three times a year, for its contributing members (77 at present) and others interested; the first number - eight pages offset - came out on 1 August.

Member organizations have their publications:

- The Medical Mission Sisters: Monthly stencilled bulletin on practical experiences and trends; for internal use but also available on request, free of charge.
- The Medical Missionaries of Mary: "M.M.", printed quarterly with news from home and abroad. Available on request.
- Catholic Medical Mission Board: Printed; 10 x per year; news and experiences around a given topic each time; partly propagandastic.

The General Secretariat issues annually:

- the Programme for the coming General Assembly with an explanation of the theme that will be dealt with in the Symposium; (printed and spread to arouse interest);
- the Conclusions that can be deduced from the discussions during that General Assembly; (also printed and spread more widely);
- a full Report of the General Assembly, in offset, sent to all participants and to those who have expressed their interest (350 copies in 1977);
- the Minutes of the annual statutory meeting of members, in which are also the reports over the past year of the members and of Medicus Mundi International.

Special publications

- CONCEPTS I, written by Professor H. A. P. C. Oomen in English and French, 2 editions; in Spanish and German, 1 edition.
- CONCEPTS II, collected and edited by Professor H. A. P. C. Oomen in English and French.
- PROFILE/PROFIL, written and compiled by members of the Comité Directeur, giving the history, development of activities and main documents issued by MEDICUS MUNDI. In offset, English, French and German edition; available on request.

16. DOCUMENTATION¹

Added to the answers of the questionnaire are:

- (a) three copies of the "Statutes", in official German text and translation in French and English;
- (b) a copy of the annual report of 1975, 1976 and 1977 each covering the preceding year;
- (c) copies of CONCEPTS I and II, PROFILE/PROFIL, and of samples of the publications of the national branches and the member organizations.

¹ Held by the Secretariat.