Independent Expert Oversight Advisory Committee  
25\textsuperscript{th} Meeting 23 – 25 July 2018

Monday 23 July 2018  
Day 1 (Indian Room)

1. 09:00-09.15  **Opening and Administrative Matters**: Confirmation of quorum; updates on declarations of interest; adoption of the agenda. (Director IOS; Director CRE; Comptroller; Secretary IEOAC)

2. 09:15-10:30  **Financial Overview**  
- 2018-19 Programme Budget  
- 2018-19 Funding  
- 2018 Budget v/s Actuals implementation  

(DDG/Corporate Operations, ADG/GMG, Comptroller; Chief, Budget PRP; Secretary IEOAC)

10:30-11:00  **Coffee Break and wrap up**

3. 11:00-12:00 **Update on Internal Oversight Services Matters**  
- Current status of 2018 Audit plan  
- Summary of significant findings/recommendations – One page summary of key finding from each completed audit  
- Dashboard (Heat map) update  
- External Investigation Report  

(Chef de Cabinet, DDG/Corporate Operations, Director IOS; Director CRE; Comptroller; Secretary IEOAC)

12:00-12.30  **Private Session with Director IOS**

12:30-14.00  **Lunch** (At Chrystal – IEOAC members, Comptroller, Director IOS, Director CRE, ADG/GMG, DDG Corporate Operations, Chef de Cabinet)

4. 14:00-15:30 **External Audit**  
- 2017 SHI Financial Statements  
- 2018 Audit plan  

(Director of External Audit, Commission on Audit Republic of the Philippines; Comptroller; Director IOS; Director CRE; Secretary IEOAC)

15.30-16.00  **Private session with External Auditors**

16:00 – 16:30  **Coffee break**

17:00 -17:30  **Daily wrap-up session**
Tuesday 24 July 2018
Day 2 (Indian Room)

5. 09:00-10:30 WHO Transformation project - Definition, objectives, scope of work, project plan, team structure, budget, timelines, deliverables and current status including quick wins (DDG Corporate Operations; Senior Adviser, Organizational Change; ADG/GMG; Comptroller; Secretary IEOAC)

10:00-10:30 Coffee Break

6. 10:30-11:30 Compliance, Risk Management and Ethics
– Update on activities, including a status update on top 8 risks
- Status update on significant findings of the Baldwin Report
- Detailed review of one top risk to see the end-to-end process (Financing of 2018-19 budget)
- Update on WHO’s position on cases of sexual harassment
(Director CRE, DDG Corporate Operations; ADG/GMG; Comptroller)

11:30-12:00 Wrap up of CRE session

12:00-13:30 Lunch

7. 13:30-14:30 Update on Information Technology
- Review of the IT Roadmap, including the 5 open recommendations from the external audit report and their closure plan
- Review of points from the management letter on external audits
- Discussion on risk mitigation plan on Cyber Security
(CIO a.i.; ADG/GMG; Comptroller; Secretary CRC)

14:30-15:00 Coffee Break

8. 15:00-16:00 Status Update on WHO Health Emergencies Programme – The Committee is only interested in the review of the following cross-cutting functions (with IOAC)
- Delegation of Authority
- Accountability
- Human Resources
- Finance
- Procurement and Supply Chain
- Security and staff protection
(ADG/GMG, ADG/WHE; Director MGA; Comptroller, Secretary IEOAC)

9. 16:00 – 16:45 Short update on Polio Transition – Review of the draft strategic plan and implementation plan - (DDG Corporate Operations, ADG/WSI, Chief Operations Officer WSI; Comptroller; Secretary IEOAC)

16:45 -17:30 Daily wrap - up session
10. 09:00 - 09.30  **Review of prior IEOAC recommendations** (Director IOS; Director CRE; Comptroller; Secretary IEOAC)

11. 09:30-10:30  **Preparation for the meeting with DG’s Representative and discussion on key issues** (Secretary IEOAC)
   10:30–11:00  **Coffee Break**

12. **11:00-12:00 Closing session to discuss/review main issues of the meeting with DG’s Representative and senior Management** (Chef de Cabinet; ADG/GMG; DDG Corporate Operations; Director IOS; Director CRE; Comptroller; Secretary IEOAC)
   12:00-12:30  **Private session with DDG Corporate Operations, Chef de Cabinet and ADG/GMG**
   12:30-14:00  **Lunch**

13. **14.00 – till end Preparation of meeting report and review of agenda for October’18 & March’19 meetings**

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