Independent Expert Oversight Advisory Committee
23rd Meeting 24 – 26 October 2017
EMRO, CAIRO

Monday 23rd October 2017 – Mission to WCO Egypt,

09:30-10:30 1st Session : Introduction and Overview of the WCO:

- Egypt Country Profile
- Country Office Structure
- Success Stories
- Reform in the area of Health Emergencies (Country Perspective)
- POL Transition Period
- Discussion

10:30-11:30 2nd Session: Compliance and Risk Management:

- Budget Issues
- Risk Management
- Compliance and dashboards
- Challenges
- Discussion

10:45-11:00 Coffee Break

11:45-13:00 3rd Session: Internal Controls, DFCs

- Internal Controls : DFCs – Procurement – IT – TRV
- Internal Controls: Best practices
- Challenges
- Discussion

13:30 - 15:00 Joint Lunch hosted by WCO

Participants:
WCO: WR, AO, TO/Health Systems, TO/Emergency Focal Point, TO/ Communicable Disease,
ERMO: A/CRMO
HQ: Director IOS, Comptroller, Secretary IEOAC
Independent Expert Oversight Advisory Committee
23rd Meeting  24 – 26 October 2017
EMRO, CAIRO (Pavilion Conference Room)
Tuesday 24th October 2017, Day 1

1. 08:45-09:00 Welcome coffee and Opening and Administrative Matters:
   Confirmation of quorum; Updates on declarations of interest and Adoption of the
   agenda. (Director IOS; Comptroller; Secretary IEOAC)

2. 09:00-10:15 Introduction and Overview of the Region: Briefing on the Region’s structure,
   Overview of programmes, regional priorities and challenges (EMRO: A/RD, DAF;
   DPM; PME; BFO, ASO ; A/CRMO. HQ : Director IOS; Comptroller; Secretary
   IEOAC)

   10:15-10:30 Coffee Break and wrap up session

3. 10:30-12:30 Session with EMRO DAF : Status update on EMRO’s overall financial
   performance, Internal control framework including overview of compliance function
   in EMRO, status update on DFCs in the region (EMRO: DPM, DAF;
   BFO:A/CRMO, Former CRMO, ASO, Procurement Officer; Regional HR Manager,
   Regional IT Officer; HQ: EXD/DGO; Director IOS; Comptroller; Secretary
   IEOAC)

   12:30-14.00 Lunch (Joint Lunch with A/RD and technical directors and Group Photograph)

4. 14:00 -15:30 Status Update on Reform in the area of Health Emergencies with HQ/WHE
   staff joining through VC (EMRO: DPM, DAF, BFO, Regional HR Manager;
   EMRO/RED and EMRO/MGA HQ: Director IOS, Comptroller, Secretary IEOAC;
   Joining through VC : HQ/WHE -EXD/WHE; Director MGA; Director Emergency
   Management)

   15.30 – 16.00 Coffee Break Wrap up of session

5. 16.00 - 17.00 WHE Implementation in EMRO : Update on long term Protracted Emergencies
   ( EMRO :DPM, DAF, BFO, CRMO, Regional HR Manager; EMRO /RED,
   EMRO/MGA, WR Syria, WR Iraq HQ: Director IOS, Comptroller, Secretary
   IEOAC)

   17.00 – 17.30 Daily wrap up session
6. 08:30-09:45 Session with DPM: Briefing on Programme Area, Key issues with country offices; Financing; Funds management and reporting (EMRO: DPM; DAF; PME; BFO; A/CRMO, Former CRMO, HQ: EXD/DGO; Director IOS; Comptroller; Secretary IEOAC)

09:45-10:00 Coffee break and wrap up of the session

7. 10:00-11:00 Overview of Yemen Project: Status update on the management of the project – issues, challenges, risks, implementation status, audit observations if any (EMRO: DAF; DPM; BFO; A/CRMO; EMRO/RED, EMRO/MGA; WR Yemen, HQ: EXD/DGO, Director IOS; Comptroller; Secretary IEOAC)

8. 11:00-12:30 Session with External Auditor: Update on the External Audit Plans and Status of implementation of Recommendations (EMRO: DPM, DAF; BFO; A/CRMO, Former CRMO; HQ: EXD/DGO, Director IOS; Comptroller; Secretary IEOAC) – Joining through VC from HQ - Director of External Audit, and Director Accounts

12:30-13:30 Lunch

9. 13.30-15.00 Internal Oversight Services Matters: General Overview, Critical findings related to EMRO; Status of IOS recommendations in general and specifically for EMRO: Review of Dashboard/Heat Map and other challenges related to EMRO (EMRO: DPM, DAF, BFO, A/CRMO, Former CRMO; HQ: EXD/DGO, Director IOS; Comptroller; Secretary IEOAC).

15:00-15:30 Private session with Director IOS and Coffee Break

10. 15:30-17:00 Update on Compliance and Risks Management: Update on Risk management in general and Risk register for EMRO (EMRO: DPM, DAF; BFO; A/CRMO, Former CRMO; HQ: EXD/DGO, Director IOS; Director CRE; Comptroller; Secretary IEOAC, VC with HQ - Director CRE to join through VC

11. 17:00-17:30 Briefing on Evaluation biennial workplan: EMRO: DPM, DAF; BFO; A/CRMO; HQ: EXD/DGO, Director IOS; Director CRE; Comptroller; Secretary IEOAC; – Joining through VC - DG Representative on EOL from KL and Chief Evaluation Officer from HQ

17:30-18:00 Daily wrap up session
Thursday 26 October 2017
Day 3

12. 08:30 – 09.30  **Briefing in respect of Polio transition** - Status update on Polio transition Activities (EMRO : DPM; EMRO POLIO Manager and POLIO Transition Planning focal point (through VC); HQ: EXD/DGO; Director IOS; Comptroller; Secretary IEOAC)

13. 09.30 – 10.30  **Update on FENSA Implementation Plan in HQ with inputs from HQ/PNA staff joining through VC** (EMRO: DAF; DPM; PCS Coordinator; HQ: EXD/DGO; Director IOS; Comptroller; Secretary IEOAC; HQ/PNA Staff through VC: Director/PNA; Coordinator PNA)

10.30 -11:00  **Coffee Break and wrap up of the sessions**

14. 11:00-12:00  **Update on Logistics, Inventory and fixed assets management** (EMRO : DAF; ASO; EMR MGA; HQ: EXD/DGO; Director IOS; Comptroller; Secretary IEOAC)

12:00-13.00  **Lunch**

15. 13:00-14.00  **Preparation for session with executive management** (Committee with secretary IEOAC)

16. 14:00-15.00  **Briefing session with Executive Management to discuss/review main Issues.** (EMRO: A/RD, DAF; DPM; BFO; A/CRMO; HQ: EXD/DGO; Director IOS; Comptroller; Secretary IEOAC).

17. 15.00 – till end  **Finalization of meeting report and preparation of rolling agenda for 2017** – Secretary IEOAC

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