
WHO reform: governance

Report by the Director-General

1. The Executive Board at its 142nd session in January 2018 decided to defer consideration of an earlier version of this report, contained in document EB142/5, to its 143rd session in May 2018. The present report corresponds to parts B and C of document EB142/5, which was submitted to the 142nd session of the Executive Board in accordance with the requests made by the governing bodies in decisions WHA69(8) (2016) and EB141(8) (2017). It contains an analysis of the Rules of Procedure of the Executive Board and Rules of Procedure of the World Health Assembly in order to: identify interpretational ambiguities and gaps in the process for the inclusion of additional, supplementary and urgent agenda items; and to address other ambiguities, gaps and other shortcomings in the Rules of Procedure of the governing bodies. The report takes into account comments received from Member States through online and informal consultations held in August and September 2017¹ and at an information session in January 2018. The report presents draft amendments to the Rules of Procedure of the governing bodies for the consideration of the Board.

2. Part A of document EB142/5, which contained proposals on how to improve the efficiency of the governing bodies and their focus on strategic issues, is presented in a separate report.²

A. Requirement for an explanatory memorandum for items proposed under Rule 5 of the Rules of Procedure of the World Health Assembly

3. Further to the Health Assembly's request in decision WHA69(8), the Seventieth World Health Assembly in 2017 considered a proposal by the Secretariat, in which items proposed for direct inclusion on the provisional agenda of the Health Assembly under Rule 5 of its Rules of Procedure would be accompanied by an explanatory memorandum, analogous to the procedure used to prepare the provisional agenda of the Executive Board.³ A decision was made to defer consideration of this matter to the 142nd session of the Executive Board⁴ and subsequently by the Board to defer consideration of this to its 143rd session.

¹ See the documentation related to the consultations (<http://apps.who.int/gb/CONSULT-Rules/index.html>, accessed 19 March 2018).

² Document EB143/2.

³ See document A70/51, paragraphs 6–12.

⁴ See document WHA70/2017/REC/3, summary records of Committee B, third meeting, section 3; fourth meeting, section 2; and fifth meeting, section 2.

4. The requirement for an explanatory memorandum to accompany proposals for additional agenda items is intended to strengthen the Board's role in preparing the provisional agenda of the Health Assembly.¹ Two options are presented for the Health Assembly's consideration, both of which would require amendment of Rule 5 of its Rules of Procedure (Table):

(a) the explanatory memorandum would provide a basis for the Board to decide whether to include, defer or exclude the proposed item from the provisional agenda of the Health Assembly; or

(b) the explanatory memorandum would provide a basis for the Board to advise the Health Assembly to defer the proposed item to a future Health Assembly. In such a case, the item would nonetheless appear on the provisional agenda of the Health Assembly, albeit with a recommendation for deferral that would be considered by the General Committee.²

5. The first option confers discretion on the Board to decide on the inclusion, deferral or exclusion of proposed items, whereas the second option envisages only an advisory role for the Board, with each proposed item and recommendation for deferral, if any, being discussed and decided on by the Health Assembly.

¹ Rule 9 of the Rules of Procedure of the Executive Board.

² Rule 31(c) of the Rules of Procedure of the World Health Assembly.

Table. Proposed options for amending Rule 5 of the Rules of Procedure of the World Health Assembly¹

Current version	Option (a)	Option (b)
<p style="text-align: center;"><i>Rule 5</i></p> <p>The Board shall include in the provisional agenda of each regular session of the Health Assembly inter alia:</p> <p>(a) the annual report of the Director-General on the work of the Organization;</p> <p>(b) all items that the Health Assembly has, in a previous session, ordered to be included;</p> <p>(c) any items pertaining to the budget for the next financial period and to reports on the accounts for the preceding year or period;</p> <p>(d) any item proposed by a Member or by an Associate Member;</p> <p>(e) subject to such preliminary consultation as may be necessary between the Director-General and the Secretary-General of the United Nations, any item proposed by the United Nations;</p> <p>(f) any item proposed by any other organization of the United Nations system with which the Organization has entered into effective relations.</p>	<p style="text-align: center;"><i>Rule 5</i></p> <p>The Board shall include in the provisional agenda of each regular session of the Health Assembly inter alia:</p> <p>(a) the annual report of the Director-General on the work of the Organization;</p> <p>(b) all items that the Health Assembly has, in a previous session, ordered to be included;</p> <p>(c) any items pertaining to the budget for the next financial period and to reports on the accounts for the preceding year or period.</p> <p>The Board shall consider including on the provisional agenda of each regular session of the Health Assembly:</p> <p>(a) any item proposed by a Member or by an Associate Member;</p> <p>(b) subject to such preliminary consultation as may be necessary between the Director-General and the Secretary-General of the United Nations, any item proposed by the United Nations;</p> <p>(c) any item proposed by any other organization of the United Nations system with which the Organization has entered into effective relations.</p> <p>Any proposal for inclusion on the provisional agenda of any item under the second paragraph of this Rule shall be accompanied by an explanatory memorandum that shall reach the Director-General no later than four weeks before the commencement of the session of the Board at which the provisional agenda of the Health Assembly is to be prepared.</p>	<p style="text-align: center;"><i>Rule 5</i></p> <p>The Board shall include in the provisional agenda of each regular session of the Health Assembly inter alia:</p> <p>(a) the annual report of the Director-General on the work of the Organization;</p> <p>(b) all items that the Health Assembly has, in a previous session, ordered to be included;</p> <p>(c) any items pertaining to the budget for the next financial period and to reports on the accounts for the preceding year or period;</p> <p>(d) any item proposed by a Member or by an Associate Member;</p> <p>(e) subject to such preliminary consultation as may be necessary between the Director-General and the Secretary-General of the United Nations, any item proposed by the United Nations;</p> <p>(f) any item proposed by any other organization of the United Nations system with which the Organization has entered into effective relations.</p> <p>The Board may recommend the deferral, if it deems that action appropriate, of any item under (d), (e) and (f) above to a future Health Assembly. Any proposal for inclusion on the provisional agenda of any item under (d), (e) and (f) above shall be accompanied by an explanatory memorandum that shall reach the Director-General no later than four weeks before the commencement of the session of the Board at which the provisional agenda of the Health Assembly is to be prepared</p>

¹ Deletions are shown with strikethrough; insertions are shown in bold.

B. Provision of written statements

6. The Rules of Procedure of the governing bodies have customarily been understood as requiring delegations to deliver oral interventions at meetings of the Health Assembly and Board in order for the statements to be reflected in the official records.¹ The Secretariat asked Member States whether this approach should be changed to allow delegations to submit written statements for inclusion in the records in addition to or instead of oral interventions. While representatives of some Member States expressed support for such amendments, others expressed reservations. Several noted that the use of written statements could help to reduce the time taken by speakers reporting on their domestic situation. It was emphasized, however, that if written statements were permitted, there should be a safeguard to prevent the inclusion of any statements targeting other Member States. Concern was also expressed regarding how Member States might exercise the right of reply to written statements.

7. Some Member States also emphasized that allowing written statements should not restrict delegations' right to deliver oral interventions on the agenda items under consideration. There was some convergence of opinion around a potential length limit for written statements, corresponding to the three-minute time limit for oral interventions (equivalent to about 350 words). The questions of whether written statements should be limited to certain subject matters and whether and how they (or summaries thereof) should be included in the official records of meetings of the governing bodies were not resolved through the consultation.

8. Since the 142nd session of the Executive Board, in January 2018, the practice has been to allow delegations to submit written statements for publication on the WHO website, at the invitation of the Chairman, on the understanding that they would not become part of the official records. In light of the views expressed in the consultations, the Board may wish to consider whether further steps should be taken, such as restricting the length of such written statements, and on matters such as whether to allow for the possibility that written statements may become part of the official records.

C. Voting by electronic means at the Health Assembly and the Executive Board

9. The Secretariat asked Member States whether the Rules of Procedure of the governing bodies should be amended to allow for the possibility of electronic voting, where appropriate systems are available. Member States expressed broad support for this, while stressing that provision for electronic voting should in no way be seen as compromising the consensus-based approach usually taken by WHO's governing bodies. It was clear that the question of electronic voting for secret ballots, in particular for the election of the Director-General, should be seen as a separate matter. Corresponding proposals for amendment of Rules 45 and 46 of the Rules of Procedure of the Executive Board, and Rules 72 and 73 of the Rules of Procedure of the World Health Assembly, as well as for the inclusion of new rules, appear in the annexes.

¹ One formal exception to this rule exists in the WHO context: pursuant to resolution WHA50.18 (1997), "delegates wishing to do so may submit prepared statements of not more than 600 words for inclusion in the verbatim records of the plenary meetings" of the Health Assembly on the report of the Executive Board and the address by the Director-General.

D. Consideration of credentials at the Health Assembly

10. Member States were asked whether the requirement for a hard copy original of credentials at the Health Assembly should be dispensed with and, in particular, whether the process for consideration of credentials should rely exclusively on the scanned copy of credentials uploaded onto the Secretariat's online registration system. Those who responded to this question in the consultation did so affirmatively. In addition, the majority of responses favoured retaining the approach whereby the task of examining credentials is delegated to a Committee on Credentials of the Health Assembly. Corresponding proposals for amendment of Rules 22 and 23 of the Rules of Procedure of the World Health Assembly appear in the second annex.

E. Better reflection of gender equity in the language of the Rules of Procedure of the governing bodies

11. A proposal that seemed to enjoy some level of support was to amend the Rules of Procedure to replace gender-specific language with gender-neutral language throughout, as appropriate to each language version. This could be achieved by amending or adding to masculine terms such as "he", "his", "him", "Chairman" and "Vice-Chairmen" when referring to executive heads, meeting officers or delegates. The Secretariat could present the necessary amendments to replace or supplement gender-specific language in the Rules of Procedure of the governing bodies to indicate both feminine and masculine, to the Executive Board at its 144th session in January 2019. The draft decision contained in paragraph 20 reflects this proposal.

F. Time limits for submitting draft resolutions and decisions

12. The Secretariat asked Member States whether the time limits currently in place for the submission of draft resolutions and decisions should be stricter to allow delegations more time to consult in advance of meetings to discuss the proposed text. Most of the views expressed through the consultation were affirmative, with proposals for specific time limits ranging from two working days to one month before the close of the first day of a regular session of the governing body concerned. Some contributors also proposed that more effective informal consultations on draft resolutions and decisions, held in advance of meetings of the governing bodies, could make stricter time limits unnecessary. Participants in the consultation were also of the view that the current rules should be enforced more strictly.

13. A proposal for consideration would be to request that draft resolutions and decisions be submitted no later than two weeks before the opening of the session. This would also allow the Secretariat time to prepare more substantial reports on the financial and administrative implications for the Secretariat of resolutions and decisions proposed for adoption by the governing bodies for consideration during the session. Corresponding proposals for amendment of Rule 28 bis of the Rules of Procedure of the Executive Board and Rule 48 of the Rules of Procedure of the World Health Assembly appear in the annexes.

G. Clarification of entitlement to vote between delegates, alternates and advisers attending

14. Member States were asked whether the number of alternates in each delegation should be limited to three, to mirror the number of delegates, while leaving the number of advisers unrestricted; and whether the Rules of Procedure of the governing bodies should be amended to clarify that only delegates and alternates may be designated to vote in plenary meetings of the Assembly, while any

member of the delegation may be designated to vote in committee meetings. Member States participating in the consultation expressed support for an amendment clarifying that only delegates and alternates may be designated to vote in plenary meetings of the Health Assembly. In contrast, they did not support the suggestion to limit the number of alternates in each delegation to three. A corresponding proposal for amendment of Rule 19 of the Rules of Procedure of the World Health Assembly appears in Annex 2.

H. Better reflection of established practice regarding the summary and verbatim records

15. Member States conveyed support for amending the provisions relating to verbatim and summary records of the meetings of the governing bodies to reflect more accurately the current practice of preparing the official records. Accordingly, the proposed amendments would clarify that the summary records shall be prepared in English; verbatim records of plenary meetings of the Health Assembly shall be made in the form of digital audio recordings, with the interventions in the language of delivery; and no records shall be made of meetings of the subcommittees of the Health Assembly. This reflects the current practice. Corresponding proposals for amendment of Rule 20 of the Rules of Procedure of the Executive Board and Rules 88 and 90–92 of the Rules of Procedure of the World Health Assembly appear in annexes.

I. Introduction of a motion to suspend the debate

16. Member States expressed support for making provision in the Rules of Procedure of the governing bodies for a “motion to suspend the debate” on an item under discussion. This amendment would formalize the practice of suspending the debate on a matter under consideration, often to allow for informal consultations among delegations, or to enable a drafting group to take up its work. Corresponding proposals for amendment of Rule 33 of the Rules of Procedure of the Executive Board and Rule 59 of the Rules of Procedure of the World Health Assembly appear in the annexes.

J. Clarification of terminology regarding public and private meetings of the Board

17. Member States conveyed support for renaming “open” meetings of the Board as “private”, to align the terminology with that of the Health Assembly. “Open” meetings of the Board are in fact closed to the public and are thus similar in nature to “private” meetings of the Health Assembly. A redesignation of these meetings as “private” would therefore help to avoid confusion. A corresponding proposal for amendment of Rule 7(b) of the Rules of Procedure of the Executive Board appears in Annex 1.

K. Alignment of the Rules of Procedure of the governing bodies with the Framework of Engagement with Non-State Actors

18. Member States conveyed support for revising the Rules of Procedure of the governing bodies to reflect the provisions and terminology of the Framework of Engagement with Non-State Actors. The Rules of Procedure currently refer to “nongovernmental organizations”, in line with Article 71 of the WHO Constitution and the Principles governing relations between the World Health Organization and nongovernmental organizations. The Framework, which replaces the Principles, enables the establishment of official relations with a broader range of non-State actors, including nongovernmental organizations, international business associations and philanthropic foundations. Corresponding proposals for amendment of Rule 4 of the Rules of Procedure of the Executive Board

and Rules 3, 14, 19, 22 and 47 of the Rules of Procedure of the World Health Assembly appear in the annexes.

19. Finally, Member States were in favour of renumbering the Rules of Procedure of the governing bodies as amended to facilitate reading. The draft decision contained in paragraph 20 reflects this proposal. Should this proposal be adopted, the Secretariat will prepare a comparative table showing the old and the new numbering.

ACTION BY THE EXECUTIVE BOARD

20. The Executive Board is invited to note the report and to adopt the following draft decision:

The Executive Board, having noted the report by the Director-General on governance reform,¹ decided:

- (1) to request the Director-General to present the necessary amendments to replace or supplement gender-specific language in the Rules of Procedure of the governing bodies to indicate both feminine and masculine, to the Executive Board at its 144th session in January 2019 for its consideration and appropriate action;
- (2) to amend the Rules of Procedure of the Executive Board as set out in Annex 1 to document EB143/3, with effect from the closure of the 143rd session of the Executive Board in May 2018;
- (3) to request the Director-General to renumber the Rules of Procedure of the Executive Board, at an appropriate time, taking into account the amendments adopted through this decision;
- (4) to recommend to the Seventy-second World Health Assembly in 2019 the adoption of the following draft decision:

The Seventy-second World Health Assembly decided:

- (1) to adopt the amendments to Rule 5 of the Rules of Procedure of the World Health Assembly as set out in the [first][second]² option in the relevant report of the Director-General to the Seventy-second World Health Assembly, in accordance with Rule 119 of the Rules of Procedure of the World Health Assembly, with effect from the closure of its Seventy-second session; and to recommend that explanatory memoranda referred to in the third paragraph of Rule 5 of the Rules of Procedure of the World Health Assembly, as amended, be limited to 500 words;

¹ Document EB143/3.

² Depending on the option chosen by the Health Assembly.

(2) to further adopt the amendments to the Rules of Procedure of the World Health Assembly, as set out in the report of the Director-General to the Seventy-second World Health Assembly,¹ with effect from the closure of that session of the Health Assembly;

(3) to request the Director-General to renumber the Rules of Procedure of the World Health Assembly, at an appropriate time, taking into account the amendments adopted through this decision.

¹ The relevant document for consideration by the Seventy-second World Health Assembly in 2019 will reflect the amendments to the Rules of Procedure of the World Health Assembly contained in Annex 2 to document EB143/3.

ANNEX 1¹

AMENDMENTS TO THE RULES OF PROCEDURE OF THE EXECUTIVE BOARD

Section in the present report	Rule number	Current version	Amended version
C.	45	The Board shall normally vote by show of hands, except that any member may request a roll-call which shall then be taken in the alphabetical order of the names of the members. The name of the member to vote first shall be determined by lot.	The Board shall normally vote by show of hands, except that any member may request a recorded vote roll-call which shall then be taken in the alphabetical order of the names of the members. The name of the member to vote first shall be determined by lot. Where an appropriate electronic system is available, the Board may decide to conduct any vote under this rule by electronic means.
C.	45 bis	NA	When the Executive Board conducts a recorded vote without using electronic means, the vote shall be conducted through a roll-call, which shall be taken in the alphabetical order of the names of the members. The name of the member to vote first shall be determined by lot.
C.	46	The vote of each member participating in any roll-call shall be inserted in the records.	The vote of each member participating in a recorded vote any roll-call shall be inserted in the records.
F.	28 bis	Proposals for resolutions or decisions to be considered by the Board relating to items of the agenda may be introduced until the close of the first day of the session. However, if a session is scheduled for two days or less, such proposals may be introduced no later than 48 hours prior to the opening of the session. The Board may, if it deems it appropriate, permit the late introduction of such proposals.	Proposals for resolutions or decisions to be considered by the Board relating to items of the agenda may be introduced until the close two weeks before the opening of the first day of the session. However, if a session is scheduled for two days or less, such proposals may be introduced no later than 48 hours prior to the opening of the session. The Board may, if it deems it appropriate, permit the late introduction of such proposals.
H.	20	The Secretariat shall prepare summary records of the meetings. These summary records shall be prepared in the working languages and shall be distributed to the members as soon as possible after the close of the meetings to which they relate. Members shall inform the Secretariat in writing of any corrections they wish to have made, within such period of time as shall be indicated by the Director-General, having regard to the circumstances.	The Secretariat shall prepare summary records of the meetings of the Board and reports of the meetings of the committees of the Board to the Board. These summary records shall be prepared in the working languages English and shall be distributed to the members as soon as possible after the close of the meetings to which they relate. Members shall inform the Secretariat in writing of any corrections they wish to have made, within such period of time as shall be indicated by the Director-General, having regard to the circumstances.

¹ Deletions are shown with strikethrough; insertions are shown in bold.

Section in the present report	Rule number	Current version	Amended version
I.	33	<p>During the discussion on any matter, a member may move the suspension or the adjournment of the meeting. Such motions shall not be debated, but shall immediately be put to a vote.</p> <p>For the purpose of these Rules “suspension of the meeting” means the temporary cessation of the business of the meeting and “adjournment of the meeting” the termination of all business until another meeting is called.</p>	<p>During the discussion on any matter, a member may move the suspension or the adjournment of the meeting or the suspension of the debate. Such motions shall not be debated, but shall immediately be put to a vote.</p> <p>For the purpose of these Rules “suspension of the meeting” means the temporary cessation of the business of the meeting, and “adjournment of the meeting” the termination of all business until another meeting is called, and “suspension of the debate” the postponement of further discussion on the matter under discussion until later in the same session.</p>
J.	7(b)	<p>Attendance at meetings of the Board shall, in addition to members of the Board, their alternates and their advisers, be as follows:</p> <p>...</p> <p>Open meetings: Member States not represented on the Board and Associate Members and the Secretariat</p>	<p>Attendance at meetings of the Board shall, in addition to members of the Board, their alternates and their advisers, be as follows:</p> <p>...</p> <p>Open Private meetings: Member States not represented on the Board and Associate Members and the Secretariat</p>
K.	4	<p>Subject to the terms of any relevant agreement, representatives of the United Nations and of other intergovernmental organizations with which the Organization has established effective relations under Article 70 of the Constitution may participate without vote in the deliberations of meetings of the Board and its committees. Such representatives may also attend and participate without vote in the deliberations of the meetings of sub-committees or other subdivisions if so invited.</p> <p>Representatives of nongovernmental organizations in official relations with the Organization may participate in the deliberations of the Board as is provided for participation in the Health Assembly in the “Principles governing relations between the World Health Organization and nongovernmental organizations”.</p>	<p>Subject to the terms of any relevant agreement, representatives of the United Nations and of other intergovernmental organizations with which the Organization has established effective relations under Article 70 of the Constitution may participate without vote in the deliberations of meetings of the Board and its committees. Such representatives may also attend and participate without vote in the deliberations of the meetings of sub-committees or other subdivisions if so invited.</p> <p>Representatives of nongovernmental organizations non-State actors in official relations with the Organization may participate in the deliberations of the Board as is provided for participation in the Health Assembly in the “Principles governing relations between the World Health Organization and nongovernmental organizations” Framework of Engagement with Non-State Actors.</p>

NA: not applicable.

ANNEX 2¹

**AMENDMENTS TO THE RULES OF PROCEDURE OF
THE WORLD HEALTH ASSEMBLY**

Section in the present report	Rule number	Current version	Amended version
C.	72	The Health Assembly shall normally vote by show of hands, except that any delegate may request a roll-call, which shall then be taken in the English or French alphabetical order of the names of the Members, in alternate years. The name of the Member to vote first shall be determined by lot.	The Health Assembly shall normally vote by show of hands, except that any delegate may request a recorded vote roll-call, which shall then be taken in the English or French alphabetical order of the names of the Members, in alternate years. The name of the Member to vote first shall be determined by lot. Where an appropriate electronic system is available, the Health Assembly may decide to conduct any vote under this rule by electronic means.
C.	72 bis	NA	When the Health Assembly conducts a recorded vote without using electronic means, the vote shall be conducted by roll-call, which shall be taken in the English or French alphabetical order of the names of the Members. The name of the Member to vote first shall be determined by lot.
C.	73	The vote of each Member participating in any roll-call shall be inserted in the record of the meeting.	The vote of each Member participating in a recorded vote any roll-call shall be inserted in the record of the meeting.
D. and K.	22	(a) Each Member, Associate Member and participating intergovernmental and invited non-governmental organization shall communicate to the Director-General, if possible fifteen days before the date fixed for the opening of the session of the Health Assembly, the names of its representatives, including all alternates, advisers and secretaries. (b) The credentials of delegates of Members and of the representatives of Associate Members shall be delivered to the Director-General, if possible not less than one day before the opening of the session of the Health Assembly. Such credentials shall be issued by the Head of State or by the Minister for Foreign Affairs	Each Member, Associate Member, and participating intergovernmental organization and invited non-governmental organization non-State actor shall communicate to the Director-General, if possible not less than fifteen days before the date fixed for the opening of the session of the Health Assembly, the names of its representatives. In the case of delegations of Members and Associate Members, such communications shall take the form of credentials, indicating the names of its delegates, alternates and advisers, and, including all alternates, advisers and secretaries. (b) The credentials of delegates of Members and of the representatives of Associate Members shall be delivered to the Director-General, if possible not less than one day before the opening of the session of the Health Assembly. Such credentials shall be issued by the Head of State, the Head of Government, or by the Minister for Foreign Affairs, or by the

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Section in the present report	Rule number	Current version	Amended version
		or by the Minister of Health or by any other appropriate authority.	Minister of Health or by any other appropriate authority. Such credentials may be sent electronically or hand-delivered to the Director-General.
D.	23	A Committee on Credentials consisting of twelve delegates of as many Members shall be appointed at the beginning of each session by the Health Assembly on the proposal of the President. This committee shall elect its own officers. It shall examine the credentials of delegates of Members and of the representatives of Associate Members and report to the Health Assembly thereon without delay. Any delegate or representative to whose admission a Member has made objection shall be seated provisionally with the same rights as other delegates or representatives, until the Committee on Credentials has reported and the Health Assembly has given its decision. The Bureau of the Committee shall be empowered to recommend to the Health Assembly on behalf of the Committee the acceptance of the formal credentials of delegates or representatives seated on the basis of provisional credentials already accepted by the Health Assembly. Meetings of the Committee on Credentials shall be held in private.	A Committee on Credentials consisting of representatives of twelve delegates of as many Members shall be appointed at the beginning of each session by the Health Assembly on the proposal of the President. This committee shall elect its own officers. It shall examine assess whether the credentials of delegates of Members and of the representatives of Associate Members are in conformity with the requirements of the Rules of Procedure and report to the Health Assembly thereon without delay. Any delegate or representative to whose admission Pending a Member has made objection decision by the Health Assembly on their credentials, representatives of Members and Associate Members shall be seated provisionally with all the same rights as other delegates or representatives, until the Committee on Credentials has reported and pertaining to their participation in the Health Assembly has given its decision. The Bureau of the Committee President shall be empowered to recommend to the Health Assembly on behalf of the Committee the acceptance of the formal credentials of delegates or representatives seated on the basis of provisional credentials already accepted by the Health Assembly received after the Committee on Credentials has met. Meetings of the Committee on Credentials shall be held in private.
F.	48	Formal proposals relating to items of the agenda may be introduced until the first day of a regular session of the Health Assembly and no later than two days before the opening of a special session. All such proposals shall be referred to the committee to which the item of the agenda has been allocated, except if the item is considered directly in a plenary meeting.	Formal proposals relating to items of the agenda may be introduced until two weeks before the opening day of the first day of a regular session of the Health Assembly and no later than two days before the opening of a special session. All such proposals shall be referred to the committee to which the item of the agenda has been allocated, except if the item is considered directly in a plenary meeting. The Health Assembly may, if it deems it appropriate, permit the late introduction of proposals.

Section in the present report	Rule number	Current version	Amended version
G.	19	<p>Plenary meetings of the Health Assembly will, unless the Health Assembly decides otherwise, be open to attendance by all delegates, alternates and advisers appointed by Members, in accordance with Articles 10–12 inclusive of the Constitution, by representatives of Associate Members appointed in accordance with Article 8 of the Constitution, and the resolution governing the status of Associate Members, by representatives of the Board, by observers of invited non-Member States and territories on whose behalf application for associate membership has been made, and also by invited representatives of the United Nations and of other participating intergovernmental and non-governmental organizations admitted into relationship with the Organization.</p> <p>In plenary meetings the chief delegate may designate another delegate who shall have the right to speak and vote in the name of his delegation on any question. Moreover, upon the request of the chief delegate or any delegate so designated by him the President may allow an adviser to speak on any particular point.</p>	<p>Plenary meetings of the Health Assembly will, unless the Health Assembly decides otherwise, be open to attendance by all delegates, alternates and advisers appointed by Members, in accordance with Articles 10–12 inclusive of the Constitution, by representatives of Associate Members appointed in accordance with Article 8 of the Constitution, and the resolution governing the status of Associate Members, by representatives of the Board, by observers of invited non-Member States and territories on whose behalf application for associate membership has been made, and also by invited representatives of the United Nations and of other participating intergovernmental organizations and non-State actors in official relations and non-governmental organizations admitted into relationship with the Organization.</p> <p>In plenary meetings the chief delegate may designate another delegate who shall have the right to speak and vote in the name of his delegation on any question. Moreover, upon the request of the chief delegate or any delegate so designated by him the President may allow an adviser to speak on any particular point, but the latter shall not vote in the name of his delegation on any question.</p>
H.	88	<p>Verbatim and summary records and the <i>Journal</i> of the Health Assembly shall be drawn up in the working languages.</p>	<p>Verbatim and summary records and the <i>Journal</i> of the Health Assembly shall be drawn up in the working languages. Summary records of the Health Assembly shall be drawn up in English. Verbatim records shall be made in the language of delivery.</p>
H.	90	<p>Verbatim records of all plenary meetings and summary records of the meetings of the General Committee and of committees and sub-committees shall be made by the Secretariat. Unless otherwise expressly decided by the committee concerned, no record shall be made of the proceedings of the Committee on Credentials other than the report presented by the Committee to the Health Assembly.</p>	<p>Verbatim records of all plenary meetings and summary records of the meetings of the General Committee and of committees and sub-committees shall be made by the Secretariat. Unless otherwise expressly decided by the committee concerned, no record shall be made of the proceedings of the Committee on Credentials other than the report presented by the Committee to the Health Assembly. No record shall be made of private meetings related to the appointment of the Director-General.</p>
H.	91	<p>The summary records referred to in Rule 90 shall be sent as soon as possible to delegations, to representatives of Associate Members and to the representatives of the Board, who shall inform the Secretariat in writing not later than forty-eight hours thereafter of any corrections they wish to have made.</p>	<p>The summary records referred to in Rule 90 shall be made available sent as soon as possible to delegations, to representatives of Associate Members and to the representatives of the Board, who shall inform the Secretariat in writing not later than forty-eight hours thereafter of any corrections they wish to have made.</p>

Section in the present report	Rule number	Current version	Amended version
H.	92	As soon as possible after the close of each session, copies of all verbatim and summary records, resolutions, recommendations and other formal decisions adopted by the Health Assembly shall be transmitted by the Director-General to Members and Associate Members, to the United Nations and to all specialized agencies with which the Organization has entered into effective relations. The records of private meetings shall be transmitted to the participants only.	As soon as possible after the close of each session, copies of all verbatim and summary records, resolutions, recommendations and other formal decisions adopted by the Health Assembly shall be made available transmitted by the Director-General to Members and Associate Members, to the United Nations and to all specialized agencies with which the Organization has entered into effective relations. Unless otherwise provided elsewhere in these Rules, t he records of private meetings shall be made available transmitted to the participants only.
I.	59	During the discussion of any matter, a delegate or a representative of an Associate Member may move the suspension or the adjournment of the meeting. Such motions shall not be debated, but shall immediately be put to a vote. For the purpose of these Rules “suspension of the meeting” means the temporary postponement of the business of the meeting and “adjournment of the meeting” the termination of all business until another meeting is called.	During the discussion of any matter, a delegate or a representative of an Associate Member may move the suspension or the adjournment of the meeting or the suspension of the debate . Such motions shall not be debated, but shall immediately be put to a vote. For the purpose of these Rules “suspension of the meeting” means the temporary postponement of the business of the meeting, and “adjournment of the meeting” the termination of all business until another meeting is called, and “suspension of the debate” the postponement of further discussion on the matter under discussion until later in the same session.
K.	3	Notices convening a regular session of the Health Assembly shall be sent by the Director-General not less than sixty days and notices convening a special session not less than thirty days before the date fixed for the opening of the session, to Members and Associate Members, to representatives of the Board and to all participating intergovernmental and non-governmental organizations admitted into relationship with the Organization invited to be represented at the session. The Director-General may invite States having made application for membership, territories on whose behalf application for associate membership has been made, and States which have signed but not accepted the Constitution to send observers to sessions of the Health Assembly.	Notices convening a regular session of the Health Assembly shall be sent by the Director-General not less than sixty days and notices convening a special session not less than thirty days before the date fixed for the opening of the session, to Members and Associate Members, to representatives of the Board and to all participating intergovernmental and non-governmental organizations admitted into relationship organizations and non-State actors in official relations with the Organization invited to be represented at the session. The Director-General may invite States having made application for membership, territories on whose behalf application for associate membership has been made, and States which have signed but not accepted the Constitution to send observers to sessions of the Health Assembly.

Section in the present report	Rule number	Current version	Amended version
K.	14	Copies of all reports and other documents relating to the provisional agenda of any session shall be made available on the Internet and sent by the Director-General to Members and Associate Members and to participating intergovernmental organizations at the same time as the provisional agenda or not less than six weeks before the commencement of a regular session of the Health Assembly; appropriate reports and documents shall also be sent to nongovernmental organizations admitted into relationship with the Organization in the same manner.	Copies of all reports and other documents relating to the provisional agenda of any session shall be made available on the Internet and sent by the Director-General to Members and Associate Members and to participating intergovernmental organizations at the same time as the provisional agenda or not less than six weeks before the commencement of a regular session of the Health Assembly; appropriate reports and documents shall also be sent to nongovernmental organizations admitted into relationship non-State actors in official relations with the Organization in the same manner.
K.	19	Plenary meetings of the Health Assembly will, unless the Health Assembly decides otherwise, be open to attendance by all delegates, alternates and advisers appointed by Members, in accordance with Articles 10–12 inclusive of the Constitution, by representatives of Associate Members appointed in accordance with Article 8 of the Constitution, and the resolution governing the status of Associate Members, by representatives of the Board, by observers of invited non-Member States and territories on whose behalf application for associate membership has been made, and also by invited representatives of the United Nations and of other participating intergovernmental and non-governmental organizations admitted into relationship with the Organization. In plenary meetings the chief delegate may designate another delegate who shall have the right to speak and vote in the name of his delegation on any question. Moreover, upon the request of the chief delegate or any delegate so designated by him the President may allow an adviser to speak on any particular point.	Plenary meetings of the Health Assembly will, unless the Health Assembly decides otherwise, be open to attendance by all delegates, alternates and advisers appointed by Members, in accordance with Articles 10–12 inclusive of the Constitution, by representatives of Associate Members appointed in accordance with Article 8 of the Constitution, and the resolution governing the status of Associate Members, by representatives of the Board, by observers of invited non-Member States and territories on whose behalf application for associate membership has been made, and also by invited representatives of the United Nations and of other participating intergovernmental organizations and non-governmental organizations admitted into relationship non-State actors in official relations with the Organization. In plenary meetings the chief delegate may designate another delegate who shall have the right to speak and vote in the name of his delegation on any question. Moreover, upon the request of the chief delegate or any delegate so designated by him the President may allow an adviser to speak on any particular point.
K.	47	Representatives of non-governmental organizations with which arrangements for consultation and co-operation have been made, in accordance with Article 71 of the Constitution, may be invited to attend plenary meetings and meetings of the main committees of the Health Assembly and to participate without vote therein in accordance with those arrangements, when invited to do so by the President of the Health Assembly or by the chairman of a main committee, respectively.	Representatives of non-governmental organizations non-State actors with which arrangements for consultation and co-operation have been made, in accordance with Article 71 of the Constitution, may be invited to attend plenary meetings and meetings of the main committees of the Health Assembly and to participate without vote therein in accordance with those arrangements, when invited to do so by the President of the Health Assembly or by the chairman of a main committee, respectively.

NA: not applicable.

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