Guide to documentation

DISTRIBUTION OF DOCUMENTS

A document distribution service operates at the counter in the hall between doors 13 and 15 of the Palais des Nations. Each day delegates, representatives and other participants will receive their documents under the name of their country or organization in the pigeon-holes situated on both sides of this counter. Documents will be distributed in the languages indicated by delegates on the form which they will be invited to complete. Pigeon-holes are used exclusively for official WHO documents produced and distributed through the WHO document distribution system. The only distribution of documents considered official is the distribution to these pigeon-holes. Participants are requested to collect their documents before the meetings each day.

JOURNAL

The time and place of meetings are published each day in the Journal of the Health Assembly. The Journal gives the programme for meetings, the agenda items for discussion and the corresponding documents, as well as other relevant information.

DOCUMENT SYMBOLS

Documents in the main series (A56/..) serve as a basis for discussion of an agenda item or convey the report of a committee or other body. Information documents (A56/INF.DOC./..) transmit supplementary information.

Conference papers (A56/A/Conf.Paper No. .. and A56/B/Conf.Paper No. ..) contain draft resolutions of Committees A and B. Once adopted in plenary, resolutions are issued in the series WHA56... . The verbatim records of the plenary meetings, which give a word-for-word transcription of the proceedings, appear in the series A56/VR/..; the discussions in Committees A and B are recorded in summarized form in the series A56/A/SR/.. and A56/B/SR/.. .

Other, ephemeral, documents appear in the series A56/DIV/.. .
DOCUMENTS OF RELEVANCE TO THE AGENDA OF THE FIFTY-SIXTH WORLD HEALTH ASSEMBLY

Several documents already considered by the Executive Board at its 111th session are reproduced as annexes to document EB111/2003/REC/1 and referred to under the relevant items in the Journal. For other agenda items, the basis for discussion will be a separate document bearing the symbol A56/... 

The summary records of the Board’s discussions at its 111th session appear in document EB111/2003/REC/2.

BASIC DOCUMENTS

The Constitution of WHO, the Rules of Procedure of the World Health Assembly and other relevant information are contained in the publication entitled Basic documents (44th ed., 2003).

DOCUMENTS ON THE INTERNET

The WHO web site (http://www.who.int) provides easy electronic access to WHO policies and related documents. The Governance page, accessed from the WHO home page (right-hand navigation column, under General WHO Information), offers options to download documents for the current sessions of the governing bodies and to search documents of previous sessions and other relevant documentation, as follows:

• documents and records of governing body meetings, programme budgets, and resolutions and decisions of regional committees; basic texts, such as the Constitution of WHO; International Health Regulations; and other material can be retrieved from the Governance page through the WHO Policy Documentation link. Official records, resolutions and decisions can also be accessed directly from the Governance page, as can governing body documentation in all six official languages;

• the Journal and documents of relevance to the agenda of the Fifty-sixth World Health Assembly are available for downloading at the following address: http://www.who.int/wha

Since documentation is available on the Internet, and as an economy measure, there will be no provision for dispatch or transport of any documentation made available during the Health Assembly.

SUBMISSIONS BY DELEGATIONS

Delegations wishing to have draft resolutions distributed to the Health Assembly or to one of its committees are requested to hand them to the Assistant to the Secretary of the Health Assembly in the case of documents intended for plenary meetings, or to the secretary of the committee concerned in the case of documents intended for one of the committees. Draft resolutions should be handed in early enough to allow time for translation, reproduction in the working languages and circulation to delegations at least two days before the proposal is discussed, in conformity with Rule 52 of the Rules
of Procedure. The Secretariat is available upon request to provide logistic and editorial or information support as required.

The conditions under which formal proposals relating to items on the agenda may be introduced at plenary meetings and in the main committees are set out in Rules 50, 51 and 52 of the Rules of Procedure of the World Health Assembly.

DRAFT RESOLUTIONS RECOMMENDED BY THE EXECUTIVE BOARD FOR ADOPTION BY THE HEALTH ASSEMBLY

The following draft resolutions have been proposed by the Executive Board at its 111th session for adoption by the Health Assembly. These resolutions are contained in document EB111/2003/REC/1.

EB111.R3 Real Estate Fund
EB111.R4 Global health-sector strategy for HIV/AIDS
EB111.R5 Reducing global measles mortality
EB111.R6 Prevention and control of influenza pandemics and annual epidemics
EB111.R7 Implementing the recommendations of the *World report on violence and health*
EB111.R10 Salaries of staff in ungraded posts and of the Director-General
EB111.R11 Strategy for child and adolescent health and development
EB111.R12 Traditional medicine
EB111.R13 Revision of the International Health Regulations
EB111.R14 Policy for relations with nongovernmental organizations
EB111.R15 Nomination for the post of Director-General
EB111.R16 Draft contract of the Director-General
EB111.R17 Expression of appreciation to Dr Gro Harlem Brundtland