



WORLD HEALTH ORGANIZATION

FIFTY-SECOND WORLD HEALTH ASSEMBLY

A52/DIV/8
14 May 1999

Guide to documentation

DISTRIBUTION OF DOCUMENTS

A document distribution service operates at the counter in the hall between Doors 13 and 15 of the Palais des Nations. Each day delegates, representatives and other participants will receive their documents under the name of their country or organization in the pigeon-holes situated on both sides of this counter. Documents will be distributed in the languages indicated by delegates on the form which they will be invited to complete. Pigeon-holes are used exclusively for official WHO documents produced and distributed through the WHO document distribution system. The only distribution of documents considered official is the distribution to these pigeon-holes. Participants are therefore requested to collect their documents before the meetings each day.

JOURNAL

The time and place of meetings are published each day in the **Journal** of the Health Assembly. The **Journal** gives the programme for meetings, the agenda items for discussion and the corresponding documents, as well as other relevant information.

DOCUMENT SYMBOLS

Documents in the main series (A52/..) serve as a basis for discussion of an agenda item or convey the report of a committee or other body. Information documents (A52/INF.DOC/..) transmit supplementary information.

Conference papers (A52/A/Conf.Paper No. .. and A52/B/Conf.Paper No. ..) contain draft resolutions of Committees A and B. Once adopted in plenary, resolutions are issued in the series WHA52... . The verbatim records of the plenary meetings, which give a word-for-word transcription of the proceedings, appear in the series A52/VR/..; the discussions in Committees A and B are recorded in summarized form in the series A52/A/SR/.. and A52/B/SR/.. .

DOCUMENTS OF RELEVANCE TO THE AGENDA OF THE FIFTY-SECOND WORLD HEALTH ASSEMBLY

Several documents already considered by the Executive Board at its 103rd session are reproduced as annexes to document **EB103/1999/REC/1** and referred to under the relevant items in the **Journal**. For other agenda items, the basis for discussion will be a separate document bearing the symbol A52/...

The summary records of the Board's discussions at its 103rd session appear in document **EB103/1999/REC/2**.

BASIC DOCUMENTS

The Constitution of WHO, the Rules of Procedure of the Health Assembly and other relevant information are contained in the publication entitled *Basic documents* (42nd ed., 1999).

DOCUMENTS ON THE INTERNET

The World Health Organization World Wide Web home page (<http://www.who.ch>) provides easy electronic access to WHO policies and related documents. The Governance page, accessed from the WHO home page, offers options to download documents for the current sessions of the governing bodies and to search documents of previous sessions, as follows:

C The WHO Policy document retrieval system allows Internet users to navigate and search various "infobases". These infobases include *Basic documents*, documents presented in sessions of the Executive Board and Health Assembly, official records, resolutions and decisions of the Board and the Assembly, and the programme budget. The WHO Policy System can be accessed directly at the Internet address: <http://www.who.ch/whopolicy/en> (English), or <http://www.who.ch/whopolicy/fr> (French).

C The **Journal** and documents of relevance to the agenda of the Fifty-second World Health Assembly are available for downloading at the following address: <http://www.who.ch/wha>.

SUBMISSIONS BY DELEGATIONS

Delegations wishing to have draft resolutions distributed to the Health Assembly or to one of its committees are requested to hand them to the Assistant to the Secretary of the Health Assembly in the case of documents intended for plenary meetings, or to the secretary of the committee concerned in the case of documents intended for one of the committees. Draft resolutions should be handed in early enough to allow time for translation, reproduction in the working languages and circulation to delegations at least two days before the proposal is discussed, in conformity with Rule 52 of the Rules of Procedure. The Secretariat is available upon request to provide logistic and editorial or information support as may be required.

The conditions under which formal proposals relating to items on the agenda may be introduced at plenary meetings and in the main committees are set out in Rules 50, 51 and 52 of the Rules of Procedure of the Health Assembly.

DRAFT RESOLUTIONS RECOMMENDED BY THE EXECUTIVE BOARD FOR ADOPTION BY THE HEALTH ASSEMBLY

The following draft resolutions have been proposed by the Executive Board at its 103rd session for adoption by the Health Assembly. These resolutions are contained in document **EB103/1999/REC/1**.

- EB103.R1 Revised drug strategy
- EB103.R7 Reimbursement of travel expenses for attendance at regional committees
- EB103.R9 Roll Back Malaria
- EB103.R10 Eradication of poliomyelitis
- EB103.R11 Towards a WHO framework convention on tobacco control
- EB103.R12 Status of collection of assessed contributions
- EB103.R13 Real Estate Fund
- EB103.R14 Amendments to Financial Regulations and Rules
- EB103.R16 Salaries of staff in ungraded posts and of the Director-General

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